

**Vision Statement:** "Together We Can"

**Mission Statement**

In collaboration with all of our partners we will ensure student maximize their potential through:

- Quality Service
- Professionalism
- Growth
- Sustainable Systems

SOUTH COAST EDUCATION SERVICE DISTRICT REGION #7

BOARD MEETING

SOUTH COAST ESD

1350 TEAKWOOD AVENUE

COOS BAY

6:00 P.M.

February 13, 2018

A G E N D A

6:00 P.M. Regular Meeting

1. Call to order – Fred Brick  
Flag Salute  
Welcome

2. Introductions

3. Adoption of Agenda

4. Public Input -

5. Consent agenda-

A. Hire

- a) Jeff Caldwell – Business Manager
- b) Sarah Blount – Nurse
- c) Jacob Mauck – SLP
- d) Javiera Henriques – PT IA EI/ECSE

Resignation

- a) Lorie Bunyard – Teacher of the Deaf and Hard of Hearing
- b) Ginny Groce – Curriculum/YTP Secretary
- c) Mary Johnson – PT IA ALS
- d) Curt Waring - Nurse

B. Communications:

Job Fair at the Coos Bay Library staffed by Tara Dane and Kathy Metzger  
South Coast ESD Community Appreciation Movie, E.T., Sunday, January 28, 2018 – approximately 175 in attendance.  
Thank you notes from the Dyslexia training, Jan 22-26, 2018  
Kudos to the Bandon Life Skills team from the Oceancrest Administration and staff.

C. Minutes – Work Session and Regular Board Meeting, January 9, 2018

D. Policy recommendations:

Updates  
Remove/Inactivate

E. Resolutions:

Resolution #17-028– Resolution to approve that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7 and that a custodian for said funds be designated; that Umpqua Bank, and State of Oregon Local Government Pool are safe and proper for the purpose of receiving on deposit funds of this District, and they shall be used for deposit of all monies belonging to said District until further order of this Board; that Tenneal Wetherell, Superintendent/ Clerk, Jeff Caldwell, Director of Business Services be designated custodians of the funds of South Coast Education Service District Region #7. Tenneal Wetherell and Jeff Caldwell are the authorized signers of checks for South Coast Education Service District Region #7.

Resolution #17-029– Resolution to approve that the South Coast Education Service District Region #7 Board of Directors, and hereby ordered that the officials and employees listed below shall be and hereby are authorized as our representatives to acquire federal surplus property from the Oregon State Agency for Surplus Property under the Terms and Conditions for Fiscal Year 2017-2018. Tenneal Wetherell, Superintendent and Jeff Caldwell, Director of Business Services

Resolution #17-030– Resolution to approve that the South Coast Education Service District Region #7 Board of Directors, and hereby ordered that the officials and employees listed below shall be and are hereby authorized as our representatives to participate in and hereby acquire property for sale through the Oregon State Purchasing Programs for Fiscal Year 2017-2018. Tenneal Wetherell, Superintendent and Jeff Caldwell, Director of Business Services

Resolution #17-031– Resolution to approve that that Jeff Caldwell be named as Business Manager/ Deputy Clerk for the Fiscal Year 2017-2018.

Resolution #17-032– Resolution to approve that that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- YTP Program Gold Beach and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program Gold Beach, and they shall be used for deposit of all monies belonging to said District YTP Program Gold Beach until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, and Jeff Caldwell, Director of Business Services be designated custodians of the funds of South Coast Education Service District Region #7. Tenneal Wetherell, Jeff Caldwell, and Teresa Gibbs are the authorized signers of checks for South Coast Education Service District Region #7- YTP Program Gold Beach.

Resolution #17-033– Resolution to approve that that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- YTP Program Port Orford and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program Port Orford, and they shall be used for deposit of all monies belonging to said District YTP Program Port Orford until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, and Jeff Caldwell, Director of Business Services be designated custodians of the funds of South Coast Education Service District Region #7. Tenneal Wetherell, Jeff Caldwell, and Teresa Gibbs are the authorized signers of

checks for South Coast Education Service District Region #7- YTP Program Port Orford.

Resolution #17-034– Resolution to approve that that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- YTP Program Coos Bay and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program Coos Bay, and they shall be used for deposit of all monies belonging to said District YTP Program Coos Bay until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, and Jeff Caldwell, Director of Business Services be designated custodians of the funds of South Coast Education Service District Region #7. Tenneal Wetherell, Jeff Caldwell, and Robert Wheaton are the authorized signers of checks for South Coast Education Service District Region #7- YTP Program Coos Bay.

Resolution #17-035– Resolution to approve that that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- Bulldog Brew and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program North Bend, and they shall be used for deposit of all monies belonging to said District YTP Program North Bend until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, and Jeff Caldwell, Director of Business Services be designated custodians of the funds of South Coast Education Service District Region #7. Tenneal Wetherell, Jeff Caldwell, and Melissa Downs are the authorized signers of checks for South Coast Education Service District Region #7- Bulldog Brew.

Resolution #17-036– Resolution to approve that that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- NORTH BEND YTP and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program North Bend, and they shall be used for deposit of all monies belonging to said District YTP Program North Bend until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, and Jeff Caldwell, Director of Business Services be designated custodians of the funds of South Coast Education Service District Region #7. Tenneal Wetherell, Jeff Caldwell, and Julie Henderson are the authorized signers of checks for South Coast Education Service District Region #7- YTP NORTH BEND.

F. Approval of Consent Agenda

6. Action Items –

- A. Discussion regarding the roof – Tenneal Wetherell/Brandie Monroe/Garrett Holmes
- B. Proclamation declaring March 5-9, 2018 as Classified School Employees Week – Fred Brick
- B. Board member vacancy – Fred Brick
- C. Appoint Budget committee – Kathy Metzger
- D. First Reading of Board Policies – Kathy Metzger
  - DJCA – Personal Services Contracts
  - DLA – Payday Schedules
  - GDCA – Posting of Vacancies
- E. Gold Beach lease agreement – Tenneal Wetherell

7. Reports

- A. Fiscal Report – Jeff Caldwell/Laura Shivers
- B. Superintendent’s Report – Tenneal Wetherell
- C. Operations/HR Report – Brandie Monroe
- D. Legislative Report – Fred Brick
- E. OAESD Report – Jackie Crook

8. Announcements –

- A. Classified Employees Appreciation Week, March 5-9, 2018
- B. Maintenance Committee, March 19, 4-6 pm in the board room
- C. Sustainability Committee, March 21, 4-6 pm in Room A
- D. Spring Break, March 26-30, 2018
- E. Licensed Employees Appreciation Week, May 7-11, 2018
- F. OAESD Spring Conference May 16-19, Eagle Crest
- G. Summer Board Conference, Bend, July 20-22, 2018

9. Executive Session under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

10. Next Meeting time and place –

The next board meeting will be held Tuesday, March 13, 2018 at 6:00 pm at 1350 Teakwood Ave. in Coos Bay.

11. Adjourn

The meeting location is accessible to persons with disabilities. Request for other accommodations should be made to Kathy Metzger at 541-266-3951, 541-266-4040 (fax) or [kathleenm@scesd.k12.or.us](mailto:kathleenm@scesd.k12.or.us)