

**South Coast Education  
Service District**

Code: **BBC**  
Adopted: 6/11/96  
Readopted: 11/14/06  
Reviewed: 8/1/17  
Orig. Code(s): BB-AR

**Board Member Resignation**

The Board believes that any citizen who files for and seeks election to the Board should do so with full knowledge of and appreciation for the investment in time, effort and dedication expected of all Board members, and that the citizen's intent to serve reflects his or her intention to serve a full term of office.

However, if for reasons of health, change in domicile or any other reason, a member does decide to terminate service, the Board requests earliest possible written notification of intent to resign and the principal reason for resignation so that the Board may plan appropriately for the continuity of the Board business.

A resignation becomes effective when officially accepted by the Board at its next regular meeting. The Board will announce the resignation and declare the vacancy at that meeting.

The Board will determine the procedures to be used in filling the vacancy. The Board may begin a replacement process and select a successor prior to the effective date of resignation; however, the actual appointment shall not be made before the resignation date.

END OF POLICY

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**Legal Reference(s):**

[ORS 236.325](#)  
[ORS 332.030](#)