

**South Coast Education  
Service District**

Code: **BH/BHA**  
Adopted: 6/11/96  
Readopted: 11/14/06  
Reviewed: 8/1/17  
Readopted: 11/14/17  
Orig. Code(s): BHA

**Orientation of New Board Members**

A new member is to be afforded the Board's and staff's fullest measure of courtesy and cooperation. Board and staff will make every effort to assist the new member to become fully informed about the Board's functions, policies, procedures and problems. In the interim between appointment and actually assuming office, the new Board member(s) will be assisted in the following ways:

1. The newly elected or appointed Board member will be given materials on the role of a member of the Board;
2. The newly elected Board member will be invited to attend Board meetings to observe the operation of the Board but will not be a voting member;
3. The newly elected or appointed Board member will be directed to the location of the policies;
4. The superintendent will supply material pertinent to meetings and will explain its content;
5. The incoming member will be invited to meet with the superintendent and other administrative personnel, by arrangement with the superintendent, to discuss services they perform for the ESD;
6. New Board members will receive all reports and communications normally sent to Board members.
7. Newly elected or appointed Board members are encouraged to attend presentations, conferences and seminars related to their Board member responsibilities.

END OF POLICY

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**Legal Reference(s):**

[ORS 334.125\(7\)](#)