

Vision Statement: "Together We Can"

Mission Statement

In collaboration with all of our partners we will ensure student maximize their potential through:

- Quality Service
- Professionalism
- Growth
- Sustainable Systems

SOUTH COAST EDUCATION SERVICE DISTRICT REGION #7
BOARD MEETING
SOUTH COAST ESD
1350 TEAKWOOD AVENUE
COOS BAY
6:00 P.M.
July 10, 2018

Minutes

6:00 P.M. Regular Meeting

The South Coast ESD Board of Directors met in regular session on Tuesday, July 10, 2018, at 6:08 PM. Those in attendance: Board Chair Fred Brick, Vice Chair Jackie Crook, Corinne Potts, Billie Reeves, Bruce Levy, by conference call, Don Grey, Superintendent Tenneal Wetherell and Board Administrative Assistant Kathy Metzger.

Absent: Amanda Rowe

1. Call to order – Fred Brick
Flag Salute
Welcome
2. Introductions - Members of the audience are Brandie Monroe, Kathleen Stauff, Dave Stauff, Mike Baumer, Angila Petris
3. Adoption of Agenda - Jackie Crook moved and Corinne Potts seconded that the agenda be adopted as presented. The motion carried unanimously.
4. Election of Officers – Fred Brick
 - A. Board Chairperson
Billie Reeves nominated and Bruce Levy second Fred Brick as Board Chairperson for the 2018-2019 year. 5 voted in favor, one abstention.
 - B. Vice-Chairperson
Jackie Crook moved to appoint and Fred Brick seconded Billie Reeves Vice Chairperson for the 2018-2019 year. The motion carried unanimously.
 - C. Legislative Officer
Jackie Crook moved to nominate and Billie Reeves second Fred Brick be elected Legislative Officer for the 2018-2019 year. The motion carried unanimously.
5. Public Input - none
6. Consent agenda-
 - A Resignations:
 - a) Dee Brechel – Accounting Tech II
 - b) Amber Mayes – PT IA ALS (No intent to return)
 - Termination:
 - a) Anthony Monfort – Web Designer (No intent to return)

Hires:

- a) Mindee Ayers – EI/ECSE Teacher
 - b) Bobby Wheaton – YTP/SYNC
 - c) Angila Petruis – Director of Finance
 - d) Juliet Davison – YTP Specialist
 - e) William Wills – YTP Specialist
- B Communications -
- a) Brandie Monroe completed pHCLE (Professional Human Capital Leaders in Education) credential.
- C Minutes – Regular and Executive session June 12, 2018.
- D Approval of Consent Agenda
- Jackie Crook moved and Billie Reeves seconded that the consent agenda be adopted as amended. The motion carried unanimously.

7. Action Items –

A. Resolution #18-001– Resolution to approve that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7 and that a custodian for said fund be designated; that Umpqua Bank and State of Oregon Local Government Pool are safe and proper for the purpose of receiving on deposit funds of this District, and they shall be used for deposit of all monies belonging to said District until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, and Angila Petris, Director of Finance, be the designated custodians of the funds of South Coast Education Service District Region #7. Tenneal Wetherell and Angila Petris are the authorized signers of checks for South Coast Education Service District Region #7. – Tenneal Wetherell

B. Resolution #18-002- Resolution to approve that the Board of Directors of South Coast Education Service District Region #7 designate The World newspaper as the official newspaper to be used for publishing legal notices, etc. for the Fiscal Year 2018-2019. When practical, notices will be sent to the Curry Coastal Pilot and posted on the South Coast ESD website. – Tenneal Wetherell

C. Resolution #18-003 – Resolution to approve that Tenneal Wetherell, Superintendent and Angila Petris, Director of Finance are authorized as our representatives to acquire federal surplus property from the Oregon State Agency for Surplus Property under the Terms and Conditions for Fiscal Year 2018-2019. Tenneal Wetherell

D. Resolution #18-004 – Resolution to appoint Tenneal Wetherell, Superintendent as the Budget Officer for Fiscal Year 2018-2019. – Tenneal Wetherell

E. Resolution #18-005 – Resolution to designate OSBA or others as the Superintendent deems necessary as the official attorney for the District for Fiscal Year 2018-2019. – Tenneal Wetherell

F. Resolution #18-006 – Resolution to designate the firm of Koontz, Perdue, Blasquez and Co., P.C. as the official auditors of the District's records for Fiscal Year 2018-2019. – Tenneal Wetherell

G. Resolution #18-007 – Resolution to designate PACE through Zolezzi Insurance Agency or others as the Superintendent seems necessary as the official Agent of record for General Liability, Automobile & Property Insurance for Fiscal Year 2018-2019. – Tenneal Wetherell

H. Resolution #18-008 - Resolution to authorize Tenneal Wetherell, Superintendent and Angila Petris, Director of Finance as our representatives to participate in and hereby acquire property for sale through the Oregon State Purchasing Programs for Fiscal Year 2018-2019. – Tenneal Wetherell

- I. Resolution #18-009 – Resolution to give permission for the Superintendent to apply for transitional teaching licenses and C-Best waivers for candidates offered positions for ESD programs if needed for Fiscal Year 2018-2019. – Tenneal Wetherell
- J. Resolution #18-010 – Resolution to designate SAIF through Zolezzi Insurance or others as the Superintendent deems necessary for Workers’ Compensation Insurance for Fiscal Year 2018-2019. – Tenneal Wetherell
- K. Resolution #18-011 – Resolution authorizing interfund loans to be made from any District funds during the 2018-2019 fiscal year, except from any fund established for bonded indebtedness, to any other District funds that occur and are necessary in accordance with ORS 294.460. – Tenneal Wetherell
- L. Resolution #18-012 – Resolution appointing Tenneal Wetherell Chief Administrative Officer and Superintendent – Clerk for Fiscal Year 2018-2019. – Tenneal Wetherell
- M. Resolution #18-013 – Resolution appointing Angila Petris as Director of Finance/Deputy Clerk for the Fiscal Year 2018-2019. – Tenneal Wetherell
- N Resolution #18-014 – Resolution to approve that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- YTP Program Coos Bay and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program Coos Bay, and they shall be used for deposit of all monies belonging to said District YTP Program Coos Bay until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk and Angila Petris, Director of Finance, be designated custodian of the funds of South Coast Education Service District Region #7. Tenneal Wetherell, Angila Petris, William Wills and Robert Wheaton are the authorized signers of checks for South Coast Education Service District Region #7 – YTP Program Coos Bay. – Tenneal Wetherell
- O Resolution #18-015 - Resolution to approve that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- YTP Program Gold Beach and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program Gold Beach, and they shall be used for deposit of all monies belonging to said District YTP Program Gold Beach until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, and Angila Petris, Director of Finance, be designated custodian of the funds of South Coast Education Service District Region #7. Tenneal Wetherell, Angila Petris and Teresa Gibbs are the authorized signers of checks for South Coast Education Service District Region #7 – YTP Program Gold Beach. – Tenneal Wetherell
- P Resolution #18-016 – Resolution to approve that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- YTP Program Port Orford and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program Port Orford, and they shall be used for deposit of all monies belonging to said District YTP Program Port Orford until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, and Angila Petris, Director of Finance, be designated custodian of the funds of South Coast Education Service District Region #7. Tenneal Wetherell, Angila Petris and Teresa Gibbs are the authorized signers of checks for South Coast Education Service District Region #7 – YTP Program Port Orford. – Tenneal Wetherell
- Q Resolution #18-017 – Resolution to approve that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- Bulldog Brew and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program North Bend, and they shall be used for deposit of all monies belonging to said District YTP Program North Bend until further order of this Board;

that Tenneal Wetherell, Superintendent/Clerk, and Angila Petris, Director of Finance, be designated custodian of the funds of South Coast Education Service District Region #7. Tenneal Wetherell, Angila Petris and Melissa Downs are the authorized signers of checks for South Coast Education Service District Region #7 – Bulldog Brew. – Tenneal Wetherell

R Resolution #18-018 – Resolution to approve that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- NORTH BEND YTP and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program North Bend, and they shall be used for deposit of all monies belonging to said District YTP Program North Bend until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, and Angila Petris, Director of Finance be designated custodian of the funds of South Coast Education Service District Region #7. Tenneal Wetherell, Angila Petris, Juliet Davison and Melissa Downs are the authorized signers of checks for South Coast Education Service District Region #7 – YTP NORTH BEND. – Tenneal Wetherell

Fred Brick moved and Billie Reeves seconded to accept Resolutions #18-001-018 as presented. The motion carried unanimously.

S OAESD Representative – Delegate a Board member as an OAESD representative – Tenneal Wetherell
Billie Reeves moved and Fred Brick seconded to nominate Jackie Crook as the South Coast ESD OAESD representative. The motion carried unanimously.

8. Reports

- A. Superintendent's Report – Tenneal Wetherell
- B. Operations/HR – Brandie Monroe
- C. OAESD Report – Jackie Crook
- D. Legislative Report – Fred Brick

9. Announcements –

- A. Summer Board Conference, Bend, July 20-22, 2018
- B. Licensed negotiations to be scheduled
- C. Board Retreat, August 18, 2018 10:00 am – 4:00 pm
- D. SCESED All Staff Day, Friday, August 24

10. Executive Session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent and(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

The Regular board meeting adjourned at 7:22 PM

The Board went into Executive Session at 7:29 PM under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent and (i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

The Executive Session was adjourned at 8:11PM.

The Regular board meeting resumed at 8:11PM.

11. Next Meeting time and place –

The next board meeting will be held Saturday, August 18, 2018 at 10:00 am at 1350 Teakwood Ave. in Coos Bay.

12. Adjourn – Billie Reeves moved and Corinne Potts second to adjourn at 8:17 pm

The meeting location is accessible to persons with disabilities. Request for other accommodations should be made to Kathy Metzger at 541-266-3951, 541-266-4040 (fax) or kathleenm@scsd.k12.or.us



Board Chair

Dated: September 11, 2018



Superintendent