

Vision Statement: "Together We Can"

Mission Statement

In collaboration with all of our partners we will ensure student maximize their potential through:

- Quality Service
- Professionalism
- Growth
- Sustainable Systems

SOUTH COAST EDUCATION SERVICE DISTRICT REGION #7
BOARD MEETING
SOUTH COAST ESD
1350 TEAKWOOD AVENUE
COOS BAY
6:00 P.M.
June 12, 2018

Minutes

4:00 P.M. Retirement celebration

6:00 P.M. Regular Meeting

The South Coast ESD Board of Directors met in regular session on Tuesday, June 12, 2018, at 6:00 PM. Those in attendance: Board Chair Fred Brick, Vice Chair Jackie Crook, Corinne Potts, Billie Reeves, Bruce Levy, Don Grey, Superintendent Tenneal Wetherell, Business Manager Jeff Caldwell and Board Administrative Assistant Kathy Metzger.

Absent: Amanda Rowe

1. Call to order – Fred Brick
 - Flag Salute
 - Welcome
 - Open Budget Hearing – 6:01 pm
2. Introductions - Members of the audience are Brandie Monroe, Laura Shivers, Kathleen Stauff, Dave Stauff, Frank Gannan, Kassie Wynveen
3. Adoption of Agenda -
Addition to the agenda – proposed change to the approved budget – Jackie Crook
Jackie Crook moved and Corinne Potts seconded that the agenda be adopted as amended. The motion carried unanimously.
4. Public Input - none
5. Consent agenda-
 - A Resignation
 - a) Julie Henderson – YTP Specialist
 - Hire
 - a) Michael Baumer – Maintenance Technician
 - b) Jeanette Dascomb – ALS Teacher
 - c) Cynthia Barthuly – Program Administrator Regional and SPED Related Services
 - B Minutes – Budget meeting, May 1, 2018, Work session and Regular session, May 8, 2018, Special meeting, May 15, 2018
 - C Communications -
 - a) OAESD certificate of appreciation to Corinne Potts for five years of service.
 - b) Purdue University graduate school admission letter to Dave Stauff.
 - c) South Coast ESD hosted Business After Hours on Thursday, May 31st.

D Resolution #17-037– Resolution to approve that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7 and that a custodian for said funds be designated; that Umpqua Bank, and State of Oregon Local Government Pool are safe and proper for the purpose of receiving on deposit funds of this District, and they shall be used for deposit of all monies belonging to said District until further order of this Board; that Tenneal Wetherell, Superintendent/
Clerk, be the designated custodian of the funds of South Coast Education Service District Region #7. Tenneal Wetherell is the authorized signer of checks for South Coast Education Service District Region #7.

Resolution #17-038– Resolution to approve that the South Coast Education Service District Region #7 Board of Directors, and hereby ordered that the officials and employees listed below shall be and hereby are authorized as our representatives to acquire federal surplus property from the Oregon State Agency for Surplus Property under the Terms and Conditions for Fiscal Year 2017-2018. Tenneal Wetherell, Superintendent.

Resolution #17-039– Resolution to approve that the South Coast Education Service District Region #7 Board of Directors, and hereby ordered that the officials and employees listed below shall be and are hereby authorized as our representatives to participate in and hereby acquire property for sale through the Oregon State Purchasing Programs for Fiscal Year 2017-2018. Tenneal Wetherell, Superintendent.

Resolution #17-040– Resolution to approve that that Tenneal Wetherell be named as Business Manager/ Deputy Clerk for the Fiscal Year 2017-2018.

Resolution #17-041– Resolution to approve that that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- YTP Program Gold Beach and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program Gold Beach, and they shall be used for deposit of all monies belonging to said District YTP Program Gold Beach until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, be the designated custodian of the funds of South Coast Education Service District Region #7. Tenneal Wetherell and Teresa Gibbs are the authorized signers of checks for South Coast Education Service District Region #7- YTP Program Gold Beach.

Resolution #17-042– Resolution to approve that that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- YTP Program Port Orford and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program Port Orford, and they shall be used for deposit of all monies belonging to said District YTP Program Port Orford until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, be the designated custodian of the funds of South Coast Education Service District Region #7. Tenneal Wetherell and Teresa Gibbs are the authorized signers of checks for South Coast Education Service District Region #7- YTP Program Port Orford.

Resolution #17-043– Resolution to approve that that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- YTP Program Coos Bay and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program Coos Bay, and they shall be used for deposit of all monies belonging to said

District YTP Program Coos Bay until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, be the designated custodian of the funds of South Coast Education Service District Region #7. Tenneal Wetherell and Robert Wheaton are the authorized signers of checks for South Coast Education Service District Region #7- YTP Program Coos Bay.

Resolution #17-044– Resolution to approve that that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- Bulldog Brew and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program North Bend, and they shall be used for deposit of all monies belonging to said District YTP Program North Bend until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, be the designated custodian of the funds of South Coast Education Service District Region #7. Tenneal Wetherell and Melissa Downs are the authorized signers of checks for South Coast Education Service District Region #7- Bulldog Brew.

Resolution #17-045– Resolution to approve that that pursuant to ORS 328.411, Oregon Revised Statutes, that a depository be designated for the funds of South Coast Education Service District Region #7- NORTH BEND YTP and that a custodian for said funds be designated; that Umpqua Bank, is safe and proper for the purpose of receiving on deposit funds of this District YTP Program North Bend, and they shall be used for deposit of all monies belonging to said District YTP Program North Bend until further order of this Board; that Tenneal Wetherell, Superintendent/Clerk, be the designated custodian of the funds of South Coast Education Service District Region #7. Tenneal Wetherell and Melissa Downs are the authorized signers of checks for South Coast Education Service District Region #7- YTP NORTH BEND.

E Approval of Consent Agenda – Billie Reeves moved and Corinne Potts seconded that the consent agenda be adopted as presented. The motion carried unanimously

6. Action Items –

A. Resolution #17-049 – Resolution to authorize borrowings of up to \$800,000 to finance capital improvements.

WHEREAS, Oregon Revised Statutes Section 271.390 permits the South Coast Education Service District (the “District”) to enter into financing agreements to finance costs of real and personal property that the District Board of Directors (the “Board”) determines are needed;

WHEREAS, the District desires to enter into a borrowing for the purpose of financing repairs, replacement and improvements related to the District’s office, including but not limited to roof, plumbing, siding, painting and asphalt replacement (collectively, the “Project”);

WHEREAS, the District is authorized by ORS 271.390 to finance real or personal property, so long as the estimated weighted average life of a financing does not exceed the estimated dollar weighted average life of the real or personal property to be financed by such financing;

WHEREAS, the District anticipates incurring expenditures (the “Expenditures”) to finance the costs of the Project, and the rules of the United States Internal Revenue Service require the District to declare its official intent to reimburse itself for amounts that the District will spend before it borrows, in order for the District to reimburse itself for those Expenditures from the proceeds of a tax-exempt borrowing;

BE IT RESOLVED by the Board of Directors of the South Coast Education Service District, Oregon, that:

Section 1. Determination of Need. The Board hereby determines that the Project is needed.

Section 2. Authorization. The District hereby authorizes a borrowing under ORS 271.390 (the "Loan") in a principal amount of not more than \$800,000. The Loan may be in the form of a financing agreement, line of credit, credit facility or other structure and may convert from a line of credit structure to an amortizing loan. Proceeds of the Loan shall be used to pay costs of the Project and costs related to the Loan.

Section 3. Security. The Loan may constitute an unconditional obligation of the District, which is payable from all legally available funds of the District. The District Official (as defined below) may pledge the District's full faith and credit and taxing power within the limitations of Sections 11 and 11b of Article XI of the Oregon Constitution pursuant to ORS 287A.315.

Section 4. Declaration of Intent to Reimburse. The District hereby declares its official intent pursuant to Section 1.150-2 of the Treasury Regulations to reimburse itself with the proceeds of the Loan for any Expenditures paid before the Loan is issued.

Section 5. Delegation. The Superintendent or a person designated by the Chair of the Board to act on behalf of the District pursuant to this Resolution (each of whom is referred to in this Resolution as a "District Official") may, on behalf of the District and without further action by the Board;

- (i) Select one or more other purchasers and negotiate the sale of the Loan with that purchaser. Subject to the limitations in this Resolution, the Loan may be in such form and contain such terms as the District Official may approve;
- (ii) Determine the final principal amount, payment dates, interest rates, prepayment rights, and other terms for the Loan;
- (iii) Execute a note representing the District's obligations under the Loan;
- (iv) Enter into additional covenants for the benefit of the purchaser the Loan that the District Official determines are desirable to obtain favorable terms for the Loan;
- (v) Enter into covenants to maintain the excludability of interest on the Loan from gross income under the Internal Revenue Code of 1986, as amended (the "Code");
- (vi) Designate the Loan as a "qualified tax-exempt obligation" under Section 265(b) of the Code, if appropriate;
- (vii) Execute all Loan documents, accept all commitments or proposals and take any other actions that a District Official determines are reasonably required to carry out this Resolution. – Tenneal Wetherell

Corinne Potts moved and Bruce Levy seconded to accept Resolution #17-049 as presented. The motion carried unanimously.

B. Year-end updates – Tenneal Wetherell

C. Surplus equipment – Kathy Metzger

7. Reports

- A. Superintendent's Report – Tenneal Wetherell
- B. Operations/HR – Brandie Monroe
- C. Fiscal Report – Jeff Caldwell
- D. OAESD Report – Jackie Crook
- E. Board committee reports

8. 7:01 PM CLOSE BUDGET HEARING

9. Actions on 18-19 Budget

A. Proposed change to the approved budget – Jackie Crook

The Sustainability committee recommends changing the approved budget by reducing the Copier fund contingency by \$21,000.00 and moving to Transfers (5200) under Internal Service Fund.

Jackie Crook moved and Billie Reeves seconded changing the approved budget by reducing the Copier fund contingency by \$21,000.00 and moving to Transfers (5200) under Internal Service Fund. The motion carried unanimously.

B. Resolution #17-046 – Resolution that the South Coast Education Service District Board of Directors hereby adopts the budget for 2018-2019, a total sum of \$29,391,407. – Tenneal Wetherell

Billie Reeves moved and Bruce Levy seconded to adopt the 2018-2019 Budget in the sum of \$29,391,407. The motion carried unanimously.

C. Resolution #17-047 – Resolution that the South Coast Education Service District Board of Directors hereby imposes the taxes provided for in the adopted budget at the rate of \$.4432 per \$1000 of assessed value for operations. These taxes are hereby imposed and categorized for the tax year 2018-2019, upon the assessed value of all taxable property within the district.

Tenneal Wetherell

Corinne Potts moved and Billie Reeves seconded to authorize resolutions imposing and categorizing ad valorem taxes at the rate of \$.4432 per \$1000 of assessed value for operations for the tax year 2018-2019, upon the assessed value of all taxable property within the district. The motion carried unanimously.

D. Resolution #17-048- Resolution to make appropriations to the General Fund in the amount of \$16,818,539, the Special Fund in the amount of \$4,805,259, the Debt Service Fund in the amount of \$10,000, the Capital Projects Fund in the amount of 755,000, the Enterprise Fund in the amount of \$282,610, Internal Service Fund in the amount of \$60,000, and the Agency Fund in the amount of \$6,160,000. – Tenneal Wetherell

Billie Reeves moved and Bruce Levy seconded to authorize appropriations to the General Fund in the amount of \$4,805,259, the Debt Service Fund in the amount of \$10,000, the Capital Projects Fund in the amount of 755,000, the Enterprise Fund in the amount of \$282,610, Internal Service Fund in the amount of \$60,000, and the Agency Fund in the amount of \$6,160,000. The motion carried unanimously.

10. Announcements –

- A. Summer Board Conference, Bend, July 20-22, 2018
- B. Board Retreat to be scheduled (8/18 10-4)
- C. Joint committee for student success – 10/10 at Marshfield HS

11. Executive Session under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations and ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

The Regular board meeting adjourned at 7:32 PM

The Board went into Executive Session at 7:40 PM under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations and (i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

The Executive Session was adjourned at 8:35PM.

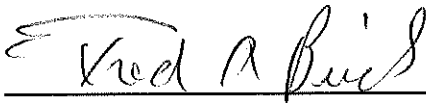
The Regular board meeting resumed at 8:35PM.

12. Next Meeting time and place –

The next board meeting will be held Tuesday, July 10, 2018 at 6:00 pm at 1350 Teakwood Ave. in Coos Bay.

13. Adjourn – Corinne Potts moved, and Fred Brick second to adjourn at 8:38 pm.

The meeting location is accessible to persons with disabilities. Request for other accommodations should be made to Kathy Metzger at 541-266-3951, 541-266-4040 (fax) or kathleenm@scesd.k12.or.us



Board Chair

Dated: July 10, 2018



Superintendent