

**South Coast Education  
Service District**

Code: CCC  
Adopted: 8/20/96  
Readopted: 12/12/06  
Reviewed: 8/1/17  
Orig. Code(s): CCB

### **Hiring of Administrators**

Administrative employees perform work requiring the exercise of discretion or independent judgment relating to the management of the ESD and its operation under the direction of the superintendent. Employees designated as administrative staff have the authority and responsibility to evaluate employees and recommend to the superintendent those employees to be hired or terminated. Administrative employees will include the superintendent, directors and supervisors, all of whom shall be exempt from the 40-hour work week restrictions and from overtime pay regulations.

#### **Department Directors, Supervisors and Confidential Employees**

The designation of department directors, supervisors and confidential employees shall be made by the superintendent with Board approval. Appointments within departments shall be made by the department directors with the approval of the superintendent. The superintendent may appoint special project supervisors as needed. Employees not covered by licensed or classified status are not subject to administrative procedures for dismissal and hearings.

#### **Salaries and Contracts**

Salaries and contracts of administrative and confidential personnel shall be established by the Board.

END OF POLICY

---

#### **Legal Reference(s):**

[ORS 334.125\(5\)](#)  
[ORS 342.845](#)

[OAR 581-024-0245](#)