

**South Coast Education  
Service District**

Code: DBDC  
Adopted: 3/10/15  
Reviewed: 8/1/17

**Authorization for Specific Members of Management  
to Assign Fund Balances**

The Business Manager shall be responsible for monitoring and reporting the ESD's various reserves and fund balance categories. The Superintendent is directed to make recommendations to the Board on the use of reserve funds both as an element of the annual operating budget submission and from time to time throughout the year as needs may arise. Annually the budget officer of the ESD shall be responsible for identification of resource assignments within the proposed budget document. The assignments contained within the adopted budget shall be considered approved by the Board, and any changes in assignment shall be reported to the Board at each regular meeting.

END OF POLICY

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