

South Coast Education Service District

Code: **DN**
Adopted: 12/12/16
Revised/Readopted: 5/12/15
Reviewed: 8/2/17
Readopted: 2/13/18
Orig. Code(s): DN

Disposal of ESD Property

The superintendent may dispose of all obsolete, surplus, unwanted, and/or excessively damaged equipment and supplies owned by the South Coast Education Service District (SCESD) in accordance with the following procedures:

1. With approval of the superintendent, items estimated by the appropriate administrator to have a value of less than \$1,000 may be sold at prices estimated to be the market values of the items, be donated to appropriate charitable or educational agencies, or disposed of as scrap or junk. All sales/donations/disposal will be recorded by item, price and buyer/recipient/disposition;
2. Property or materials estimated by the appropriate administrator to be greater than \$1,000 may be declared surplus and may be sold.

If public sales/donations fail to produce any interested buyers or recipients, remaining unsold/undonated materials may then, at the superintendent's discretion, be disposed of as scrap or junk.

If the SCESD property was purchased with state, federal or private grant funds, disposal of the property shall be made as outlined in the grant or by the state or federal regulations.

END OF POLICY

Legal Reference(s):

[ORS 279B.055](#)
[ORS Chapters 279A, 279B and 279C](#)
[ORS 334.125](#)

EDUCATION, TITLE 34 C.F.R. PART 80 § 80.32(e).

Cross Reference(s):

DID - Property Inventories