

**South Coast Education Service
District**

Code: **GBM**
Adopted: 11/10/09
Readopted: 5/12/15
Readopted: 12/13/16
Reviewed: 8/2/17
Readopted: 11/14/17

Staff Complaints *

The superintendent or designee will develop a complaint procedure which will be available for all employees who believe there is evidence of, and wishes to report a violation, misinterpretation or inappropriate application of ESD personnel policies and/or administrative regulations; a mismanagement, or abuse of authority; or believe there is evidence that the ESD created a substantial and specific danger to public health and safety by its actions. The complaint procedure will provide an orderly process for the consideration and resolution of problems in the application or interpretation of district personnel policies.

The complaint procedure will not be used to resolve disputes and disagreements related to the provisions of any collective bargaining agreement, nor will it be used in any instance where a collective bargaining agreement provides a dispute resolution procedure. Disputes concerning an employee's dismissal, contract non-renewal or contract non-extension will not be processed under this procedure.

Reasonable efforts will be made to resolve complaints informally.

Administrative regulations will be developed to outline procedural timelines and steps under this policy, as necessary. The ESD will use the complaint process in GBM-AR Staff Complaints Procedures (www.scesd.k12.or.us/) to address any alleged violations of this policy.

END OF POLICY

Legal Reference(s):

[ORS 334.125](#)
[ORS 659A.199 to -659A.224](#)
[OAR 581-024-0245](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
Connick v. Myers, 461 U.S. 138 (1983).

HR28/16 | PH