

# South Coast Education Service District

Code: **GCA**  
Adopted: 4/8/14  
Reviewed: 12/11/18  
Readopted: 2/12/19

## License Requirements

The Board, in adhering to Oregon Revised Statutes, shall require all applicants selected for employment to positions that require licensure, to hold a valid Oregon license as a condition of employment. The ESD must be able to verify the current license of applicants offered employment before the Board will consider approving their employment.

An applicant whose teaching license application with the Teacher Standards and Practices Commission (TSPC) is pending, may teach for 90 calendar days after the date of submission of the application, if the applicant has:

1. Submitted an application in the manner and form required by the TSPC, including payment of all required fees;
2. Completed a background clearance conducted by the TSPC that includes having:
  - a. Furnished fingerprints, if required;
  - b. Provided satisfactory responses to character questions in the form and manner required by the TSPC; and
  - c. Completed a criminal records check pursuant to state law and a background check through the interstate clearinghouse for revoked or suspended licenses, and is eligible for a teaching license.

The ESD will complete a review of the applicant's employment history prior to beginning employment.

The ESD will verify the employee is properly licensed on the 91st calendar day after the application was submitted to the TSPC, if the employee's license application is pending and the employee is teaching in or for the ESD.

This 90-day teaching option will only be applied to those positions of high need, specialty areas or emergency assignments as determined by the ESD.

This verification includes all license endorsements. It shall be each licensed staff member's responsibility to keep all endorsements current-

### END OF POLICY

#### **Legal Reference(s):**

[ORS 339.374](#)

[OAR Chapter 584](#)

[ORS 342.120 to -342.203](#)

9/28/17 | PH