

Sustainability Committee Agenda  
January 7, 2019  
4:00 pm – 6:00 pm  
South Coast ESD Board room

**Sustainability CIP Goals:**

- Improve professional development opportunity and usefulness score to the plan year percentage.
  - Review the reasonableness of the goal
  - Collect information on what PD means to staff
  - Offer at least 3 organization-wide trainings
    - Technology
    - Mental Health/Social Emotional
    - Student Behavior
- Focus on Safety Plan prevention strategies within the organization/programs.
- Re-establish the goals/outcomes of the committee group.
  - Team members commit to fully engage in meetings and activities
  - Establish goals and review at board meeting
  - Confirm attendance requirements
  - Share quarterly at board meetings the attendance rates

**AGENDA**

**1. Review Action Items**

From Sustainability committee:

- Administrators to use specific language “This Professional Development training/activities....” to communicate staff is attending PD.

- Collect and share data from staff – what PD is and an activity.

- Marketing/labeling/definition from the organization what is PD to staff.

- Two levels of PD – personal/professional and organizational.

- Managers researching and bringing training ideas back to the next Managers meeting – who will provide and what the training will look like.

ACTION – Review Customer Satisfaction survey at next meeting.

ACTION – Look at giving PD attendees “5 Star PD” recognition.

ACTION – Frank to research/provide a list of what we need/plan for Technology and how to deploy

ACTION – Technology Plan to be presented to the Board at their retreat in August 2019.

ACTION – Put Frank on the team to verify the key fob system will work with electrical outages in the area and that the system will work for the organization.

ACTION – Brandie/Mike working to get quotes for Gold Beach office awnings, windows, door, back wall, stucco on back for the November Board meeting.

ACTION – Safety marketing plan – signage for classrooms.

ACTION – Tenneal will write e yearly goal/plan to address this year’s data.

ACTION – Possible Auditor presentation to the Board in January (via in person/WebEx/Sustainability committee) if needed.

ACTION – Take committee attendance back to Managers – what would work for the organization?

ACTION – Change to a base number of at least one board member/one Administrator and additional staff to add to the score?

ACTION – Attendance will be a combination of 4 people consisting of assigned Administrators and Board members.

2. **Budget/Audit**

- Budget calendar
- Budget committee meeting

3. **Technology Plan**

- Key fob

4. **Maintenance Plan**

- Update progress
- Project updates

5. **Safety Plan**

- Safety campaign
- SAIF report

6. **Strive to THRIVE**

- Customer Satisfaction Survey

7. **Future**

- Contract analysis
- Technology plan due June 30, 2019
- Review Long Range Plan

**ACTION**

- Which Board member will be presenting at the Board meeting?

**COMPLETED**