

# Safety Committee Meeting

September 24, 2019

3:00 p.m.

Board room

## AGENDA

### Committee members

Tenneal Wetherell  
Cynthia Barthuly  
Mike Baumer  
Tara Dane  
Terry Plotz  
Shelby Parks  
Kathy Metzger  
Sharon Rebeschke  
Bobby Wheaton  
Tammy Yeager

Chairperson  
Administration  
Safety Officer  
Classified representative  
Licensed representative  
Licensed representative  
Confidential representative  
Gold Beach representative  
Behavior Team  
Classified representative

### I.CIP Goals

Develop and implement organizational safety goals.

- i. Identify safety marketing campaign needs monthly based on data.
- ii. Develop an action plan based on check point data review on safety hazard identification/remediation monthly.
- iii. Pinpoint trainings based on injury data by August 30, 2020.

Develop and implement OSHA safety team goals based on data needs

- iv. Given that SCESD is in the high cost risk pool, the safety team will monitor the rate of 801s monthly, determine if organization wide interventions are necessary and intervene as needed by June 30, 2020.
- v. Given the variety of catastrophes that could transpire at any organization (i.e. earthquake, environmental disaster, intrusion etc.) SCESD will have detailed plans and staff training for identified catastrophes by June 30, 2020.
- vi. Given the introduction of students to the Coos Bay and Gold Beach Office sites, conduct a review of necessary emergency practices and develop systems to adhere to best practices in this new context by June 30, 2020.

### II. Action Items to review

ACTION - The team will go paperless for meetings by September.

ACTION – SCESD staff/TAMMY to discuss with Coquille district and if no document will provide a copy of the SCESD Safety Plan by September meeting.

ACTION – Kathy to verify with SCESD GB office that they have copies of the Safety Plan in place for EI/ECSE and building by September meeting.

Need for catastrophe plan and implementation

### ACTION ITEMS FROM JULY MEETING

ACTION – Tammy and Kathy M to set up catastrophe supplies by 9/30.

ACTION – Kathy to update and bring final draft of vehicle checklist to August meeting.

### **III. Minutes**

- A. Review/approve minutes from 8/19

### **IV. Reports**

- A. Review of 801's / Accidents
- B. Review of Accident Investigations
- C. Safety Concerns
- D. Fire Drill/Classroom Drills
  - CB office
  - GB office
- E. Facility Inspections
- F. Behavior Team
- G. SAIF report

### **V. Old Business**

- A. Emergency Preparedness - Tenneal
  - Confirm committee members: Terry Plotz, Dan Drechsel, Allyson McNeill, Cynthia Barthuly and Shelby Parks.
  - Any additional nominations?
  - How many meetings are required? How long will the meetings be?
  - How to call to action?
  - I Love You Guys (from Leadership agenda 9.16.19)
- B. Engaging ECSE staff in the safety process – Tammy Yeager and Kathy Metzger
- C. Safety Trainings
  - List of Safe Schools and OSHA trainings for review – Kathy Metzger
- D. Interventions based on injury data

### **VI. New Business**

- A. Great American Shake Out – October 17<sup>th</sup>.
  - 1. Earthquake preparedness
- B. Swing installations – Cynthia Barthuly
- C. Committee member terms

### **VI. Future**

Next meeting – Tuesday, October 22<sup>nd</sup> at 3:30 pm in the board room.