

# Safety Committee Meeting

August 25, 2020

3:30 p.m.

Zoom meeting

## Notes

### Committee members

Tenneal Wetherell

Cynthia Barthuly

Mike Baumer

Terry Plotz

Donna Johnson

Kathy Metzger

Sharon Rebischke

Lisa Wendel

Bobby Wheaton

Tammy Yeager

Chairperson

Administration

Safety Officer

Licensed representative

Licensed representative

Confidential representative

Gold Beach representative

Behavior Team representative

Classified representative

Classified representative

ABSENT: Cynthia, Donna

### I.CIP Goals

## **II. Action Items to review**

**ACTION** – Kathy to add a column to the data set indicating the number of years the staff have worked for the ESD by October meeting. **Kathy to work with Jerod and have by September meeting.**

**ACTION** - Technology – cleaning up/out their area. Made a ton of progress in the last 2 weeks, lots of stuff has been thrown away. **The Tech team has cleaned out a lot of their space. Continue to monitor through building safety inspections.**

## **ACTION ITEMS FROM OCT. MEETING**

**ACTION** – Work with Maintenance to resolve sound quality in the ECC. **Complete by 8/30.**

**ACTION** - J Kirkpatrick scheduled to be at **SCESD on 8/26.**

**ACTION** - Tenneal/Mike will coordinate with J Kirkpatrick and Tech to go to GB on **9/9 to complete projects.**

**ACTION** – Kathy will print and review Sharon’s list with Tenneal & Mike on **9/8.**

**ACTION** – Tammy to have a substitute book in the ECC room. **Classes currently scheduled to be held virtually. Will follow up once students back in classrooms.**

## **III. Minutes**

A. Review/approve minutes. **Approved.**

## **IV. Reports**

- A Review of 801’s / Accidents – As of 8/31 will beat the 172 days accident free.  
ACTION – Kathy to send All Staff announcement on 8/31.
- B Fire Drill/Classroom Drills  
CB office – To be completed on 8/26 .  
GB office – Sharon to schedule/complete by 8/31.
- C Facility Inspections –  
ACTION – Kathy to work with Mike & Cynthia to schedule for CB.  
ACTION - Mike to complete in GB office on 9/9.  
Behavior Team – nothing to report.
- D SAIF report – no changes.

## **V. Old Business -**

- A Update EOP – finished CDMP – on the website. Good input from LHA, like documents and protocols.  
CB ventilation protocol completed today, using MERV 8 filters.  
ACTION – Mike working with heating company for filters. Info into brain.
- B Reopen Oregon update – All Staff participated in training, new metric sent out today via email.
- C COVID 19 workers comp discussion
- D Shelf placement handout  
ACTION – Tenneal will complete draft and will be used during September safety inspection.
- E Include review of lifting and 801 reporting during All Staff Day – included in program meeting All Staff presentations on 8/24. Less students, less lifting but will continue to monitor.

## VI. New Business

- A Staff leaving door jam on floor in ECC area creating a trip/slip/fall issue.  
Mike reported someone left the wooden door jam in the middle of the floor and someone tripped over it.  
ACTION - Mike will work with the ECC staff before getting rid of all of them.
- B Review COVID signs throughout the building.  
The team discussed the signage up already and referred to the CDMP and Ready Safe Schools as to what else is needed.  
ACTION – Need plexiglass for GB office entry.
- C COVID safety campaign -  
The team discussed sending out a weekly safety protocol reminder in the Bulletin Board beginning with Clean in/Clean out of common meeting spaces.  
ACTION – Continue weekly reminders and ask if staff need additional cleaning items  
ACTION – Tenneal will draft a COVID safety campaign for the September meeting.

Additions to the agenda:

The team discussed the use of contact logs for staff in between buildings and agreed they should be kept by itinerant staff to assist in contact tracing if necessary.

The team discussed safety communications to include Fire Safety month, Great American Shake Out, etc. and provide information to use for planning.

Tenneal reported that SCESD will wait on the Active Shooter and I Love You Guys implementation.

Discussion about Zooming and needing wellness break activities and that chair massagers are available for check out.

## VII. Future

- Go bags/emergency items for Gold Beach to be purchased next fiscal year.  
**ACTION – Kathy to price and order by 9/30.**
- Research purchasing solar parking lot miles/hour sign for visibility.  
**ACTION – Set up Parking Lot Slow Down/Donuts for Drivers for 9/20.  
ON HOLD UNTIL STUDENT BACK IN THE BUILDING**
- Cynthia will work with Tammy and Lisa to provide a continuity of ECSE services, how they currently work, how to help them work better.  
**ACTION – Cynthia will work with Allyson and Lisa in April 2021.**
- Ansbro Safety Culture Spectrum  
**ACTION – Tenneal to review and add to draft COVID safety campaign for September meeting.**

Next meeting – Tuesday, September 22<sup>nd</sup> at 3:30 pm in the board room/via Zoom.