

Safety Committee Meeting

September 22, 2020

3:30 p.m.

Zoom meeting

Agenda

Committee members

Tenneal Wetherell
Cynthia Barthuly
Mike Baumer
Terry Plotz
Donna Johnson
Kathy Metzger
Sharon Rebeschke
Lisa Wendel
Bobby Wheaton
Tammy Yeager

Chairperson
Administration
Safety Officer
Licensed representative
Licensed representative
Confidential representative
Gold Beach representative
Behavior Team representative
Classified representative
Classified representative

I.CIP Goals

- a. Develop and implement organizational safety goals by June 30, 2021.
- b. Identify safety campaign needs by October 1, 2020 and implement based on campaign's action plan and due dates.
- c. Analyze injury data monthly, intervene and pinpoint necessary organization wide trainings based on injury data by August 30, 2021.
- d. Safety team will evaluate COVID protocols monthly, identify/address concerns and assist with the development of protocol implementation and report the summary of data by June 30, 2021.
- e. Develop and implement OSHA safety team goals based on data needs by June 30, 2021.
- f. Given that SCESD is in the high cost risk pool, the safety team will monitor the rate of 801s monthly, determine if organization wide interventions are necessary and intervene as needed by June 30, 2021.
- g. Given the variety of catastrophes that could transpire at any organization (i.e. earthquake, environmental disaster, intrusion etc.) SCESD will have detailed plans and staff training for at least three identified catastrophes by June 30, 2021.

II. Action Items to review

ACTION – Kathy to add a column to the data set indicating the number of years the staff have worked for the ESD by October meeting. **Complete by 8/30**

ACTION - Technology – cleaning up/out their area. Made a ton of progress in the last 2 weeks, lots of stuff has been thrown away. **Complete by 9/30.**

ACTION ITEMS FROM OCT. MEETING

ACTION – Work with Maintenance to resolve sound quality in the ECC. **Complete by 8/30.**

ACTION – Tammy to have a substitute book in the ECC room. **Follow up with Tammy in August/Sept for completion/due date.**

III. Minutes

- A. Review/approve minutes.

IV. Reports

- A Review of 801's / Accidents
- B Fire Drill/Classroom Drills
 - CB office –
 - GB office –
- C Facility Inspections – Mike and Cynthia
- D Behavior Team
- E SAIF report

V. Old Business -

- A Update EOP
- B Reopen Oregon update
- C COVID 19 workers comp discussion
- D Shelf placement handout
- E Include review of lifting and 801 reporting during All Staff Day
- F Staff leaving door jam on floor in ECC area creating a trip/slip/fall issue.

VI. New Business

- A Annual safety committee trainings:
 - <https://osha.oregon.gov/edu/courses/Pages/safety-committee-suite.aspx>
- B EOP protocols
- C Safety Campaign
 - Blood spill
 - Hep B
 - COVID protocols
 - Safety Ticket implementation by 10/30
 - Include Technology safety in the Safety Ticket?

VII. Future

- Go bags/emergency items for Gold Beach to be purchased next fiscal year.
ACTION – Kathy to price and order by 9/30.
- Purchase a solar parking lot miles/hour sign for visibility.
ACTION – Set up Parking Lot Slow Down/Donuts for Drivers for 9/20.
- Cynthia will work with Tammy and Lisa to provide a continuity of ECSE services, how they currently work, how to help them work better.
ACTION – Cynthia will work with Allyson and Lisa in April 2021.
- Ansbro Safety Culture Spectrum
ACTION – Place on September 2020 agenda.

Next meeting – Tuesday, October 27th at 3:30 pm in the board room/via Zoom.