

Safety Committee Meeting

January 26, 2021

3:30 p.m.

Zoom meeting

AGENDA

Committee members

Tenneal Wetherell
Cynthia Barthuly
Mike Baumer
Terry Plotz
Donna Johnson
Kathy Metzger
Sharon Rebeschke
Lisa Wendel
Bobby Wheaton
Tammy Yeager

Chairperson
Administration
Safety Officer
Licensed representative
Licensed representative
Confidential representative
Gold Beach representative
Behavior Team representative
Classified representative
Classified representative

Attendees: Tenneal, Mike, Cynthia, Terry, Donna, Tammy, Kathy M, Sharon, Bobby, Lisa

I.CIP Goals

- a. Develop and implement organizational safety goals by June 30, 2021.
- b. Identify safety campaign needs by October 1, 2020 and implement based on campaign's action plan and due dates.
- c. Analyze injury data monthly, intervene and pinpoint necessary organization wide trainings based on injury data by August 30, 2021.
- d. Safety team will evaluate COVID protocols monthly, identify/address concerns and assist with the development of protocol implementation and report the summary of data by June 30, 2021.
- e. Develop and implement OSHA safety team goals based on data needs by June 30, 2021.
- f. Given that SCESD is in the high cost risk pool, the safety team will monitor the rate of 801s monthly, determine if organization wide interventions are necessary and intervene as needed by June 30, 2021.
- g. Given the variety of catastrophes that could transpire at any organization (i.e. earthquake, environmental disaster, intrusion etc.) SCESD will have detailed plans and staff training for at least three identified catastrophes by June 30, 2021.

II. Action Items to review

SEPTEMBER MTG

ACTION - Mike to work with Allyson regarding moving to the ECC storage area and providing shelving using the shelf placement process. WAITING FOR ELECTRICITY TO THE BUILDING – 12/17 & 12/18 -

- 1/26 – MOVE SCHEDULED FOR 1/29 - COMPLETED

ACTION - schedule a Claps for Drivers date by the Dec. meeting. POSTPONED TO JANUARY MEETING -

- 1/26 – TRAFFIC FLOW IS GOING WELL. SCHEDULE FOR THE BEGINNING OF APRIL

November Mtg

ACTION – The team requested the behavior report by school.

-1/26 KATHY TO REQUEST REPORT FROM LISA THE WEEK BEFORE

ACTION - The safety officer will review the checklist for what is in the Go Bag annually and facilitate items replaced/updated/expired.

-1/26 – SCHEDULE THE FIRST WEEK OF AUGUST BEFORE STUDENTS RETURN IN SEPT.

ACTION – Terry to place tsunami information in COOP grid by 2/1/21.

-1/26 – TERRY SENT EMAIL ATTACHMENT FOR THE TEAM TO REVIEW.

DISCUSS AGAIN AT FEB. MEETING

ACTION – GB Tsunami drill with staff only scheduled for 2/10/21.

- 1/26 – SHARON TO LET THE STAFF KNOW THEY WILL BE PARTICIPATING.

ACTION – Kathy to send out a COVID specific Bulletin Board by 1/4/21.

COMPLETED

ACTION - Tenneal will follow up with the team regarding N95 mask use in isolation rooms.

- 1/26 – N95 MASKS NOT REQUIRED

ACTION – Tenneal to provide information how to use the safety suggestion box and Kathy to send out in the 1/4 Bulletin Board. COMPLETED

III. Minutes

A. Review/approve December minutes.- APPROVED

IV. Reports

A Review of 801's/Accidents

The team reviewed the 801 report and pictures. Discussion how to have staff report a problem before it becomes an accident.

The team also discussed the other 801 reported and suggested checking at MHS to see if carpet/mat/anti slip coming into the building is present, what type of foot ware was being worn.

ACTION – Tenneal/Kathy to add to Leadership agenda to check classrooms/spaces for any potential problems.

ACTION – Bobby to follow up at MHS and report to Mike to resolve by 1/29.

B Fire Drill/Classroom Drills

CB office – 1/20

GB office – scheduled for 1/29

EI/ECSE Coquille – 1/20

EI/ECSE Brookings – nothing noted

C Behavior Team – no new incident reports, there is a team in classrooms modeling STAR training and offering RPATS training which should also help with behavior issues.

D SAIF report – the team reviewed the SAIF report.

E EOP update – Terry shared the updated tsunami evacuation and communication plan. Other schools are doing work and sharing ideas, mental health annex doing well. Next EOP meeting 2/5.

ACTION – Safety committee to review at Feb 23rd meeting.

- F COVID Q&A – Tenneal shared RSSL updates which included using increased case counts, metrics are advisory, outside the metrics need testing program set up by 3/1/21 and offer CDL, inside testing not required and CDL not required, OSHA risk assessment completed and implemented, information how to provide an anonymous COVID complaints.

Quarterly RSSL updates will be provide if not more, the state is watching the new variant, vaccines are out with several locations providing doses and how/when to register.

V. Old Business -

- A None

VI. New Business

- A COVID reminders after spring break (Bulletin Board/Stall Talks) – provide information about wear masks, social distancing, hand washing, sanitizing, etc. Lisa shared that the ALS classrooms will have a daily reminder. Some staff have felt shamed by the COVID communications.

Discussion about providing the reminder message ahead of time – to include possible safe and socially distanced adventures, where did your mask go, data/graphs from prior spikes, stay home if you don't feel well. I've got the vaccine, now what?

ACTION – Kathy to put reminders in the restrooms and send out Bulletin Board reminders the Friday before and Monday after spring break.

ACTION – Tenneal to send out an email message to staff to include a variety of information for before and after long weekend/spring break.

- B Shelf placement/lifting reminders after spring break (Bulletin Board/Stall Talks) – send out a friendly reminder.

ACTION – Kathy to put reminders in the restrooms and send out in the Bulletin Board the Monday after spring break.

- C Safety Comments/Suggestion box review – the team reviewed and discussed where and how staff can find and submit information.

ACTION – Mike to put up box for ECC by 1/29.

ACTION – Kathy to post Safety Comments/Suggestion box information by 1/29.

ACTION – Kathy to send Tara an email to send out a reminder to ECC staff how to use the box and comments.

Tammy safety concern regarding the wooden door wedges.

ACTION – Mike is working to collect and dispose of them and find a different way to keep the doors open.

ACTION – Mike to request Tara send the ECC staff to please pick up the wedges or they will go away permanently.

VII. Future

Next meeting – Tuesday, February 23rd at 3:30 pm in the board room/via Zoom.