

# Safety Committee Meeting

January 26, 2021

3:30 p.m.

Zoom meeting

## AGENDA

### Committee members

Tenneal Wetherell  
Cynthia Barthuly  
Mike Baumer  
Terry Plotz  
Donna Johnson  
Kathy Metzger  
Sharon Rebischke  
Lisa Wendel  
Bobby Wheaton  
Tammy Yeager

Chairperson  
Administration  
Safety Officer  
Licensed representative  
Licensed representative  
Confidential representative  
Gold Beach representative  
Behavior Team representative  
Classified representative  
Classified representative

Attendees: Tenneal, Mike, Cynthia, Terry, Donna, Lisa, Tammy, Kathy M, Sharon  
Absent: Bobby

### I.CIP Goals

- a. Develop and implement organizational safety goals by June 30, 2021.
- b. Identify safety campaign needs by October 1, 2020 and implement based on campaign's action plan and due dates.
- c. Analyze injury data monthly, intervene and pinpoint necessary organization wide trainings based on injury data by August 30, 2021.
- d. Safety team will evaluate COVID protocols monthly, identify/address concerns and assist with the development of protocol implementation and report the summary of data by June 30, 2021.
- e. Develop and implement OSHA safety team goals based on data needs by June 30, 2021.
- f. Given that SCESD is in the high cost risk pool, the safety team will monitor the rate of 801s monthly, determine if organization wide interventions are necessary and intervene as needed by June 30, 2021.
- g. Given the variety of catastrophes that could transpire at any organization (i.e. earthquake, environmental disaster, intrusion etc.) SCESD will have detailed plans and staff training for at least three identified catastrophes by June 30, 2021.

### II. Action Items to review

#### SEPTEMBER MTG

**ACTION - Mike to work with Allyson regarding moving to the ECC storage area and providing shelving using the shelf placement process. WAITING FOR ELECTRICITY TO THE BUILDING – 12/17 & 12/18**

**ACTION - schedule a Claps for Drivers date by the Dec. meeting. POSTPONED TO JANUARY MEETING**

#### November Mtg

**ACTION – The team requested the behavior report by school.**

**ACTION - The safety officer will review the checklist for what is in the Go Bag annually and facilitate items replaced/updated/expired.**

**ACTION – Terry to place tsunami information in COOP grid by 2/1/21.**

**ACTION – Tsunami drill with staff only scheduled for 2/10/21.**

**ACTION – Kathy to send out a COVID specific Bulletin Board by 1/4/21.**

**ACTION - Tenneal will follow up with the team regarding N95 mask use in isolation rooms.**

**ACTION – Tenneal to provide information how to use the safety suggestion box and Kathy to send out in the 1/4 Bulletin Board.**

### **III. Minutes**

- A. Review/approve December minutes.

### **IV. Reports**

- A Review of 801's/Accidents
- B Fire Drill/Classroom Drills
  - CB office
  - GB office
  - EI/ECSE Coquille
  - EI/ECSE Brookings
- C Behavior Team
- D SAIF report
- E EOP update
- F COVID Q&A

### **V. Old Business -**

- A
- B

### **VI. New Business**

- A COVID reminders after spring break (Bulletin Board/Stall Talks)
- B Shelf placement/lifting reminders after spring break (Bulletin Board/Stall Talks)
- C Safety Comments/Suggestion box review

### **VII. Future**

**Next meeting – Tuesday, February 23<sup>rd</sup> at 3:30 pm in the board room/via Zoom.**