

Safety Committee Meeting

November 17, 2020

3:30 p.m.

Zoom meeting

Agenda

Committee members

Tenneal Wetherell
Cynthia Barthuly
Mike Baumer
Terry Plotz
Donna Johnson
Kathy Metzger
Sharon Rebeschke
Lisa Wendel
Bobby Wheaton
Tammy Yeager

Chairperson
Administration
Safety Officer
Licensed representative
Licensed representative
Confidential representative
Gold Beach representative
Behavior Team representative
Classified representative
Classified representative

I.CIP Goals

- a. Develop and implement organizational safety goals by June 30, 2021.
- b. Identify safety campaign needs by October 1, 2020 and implement based on campaign's action plan and due dates.
- c. Analyze injury data monthly, intervene and pinpoint necessary organization wide trainings based on injury data by August 30, 2021.
- d. Safety team will evaluate COVID protocols monthly, identify/address concerns and assist with the development of protocol implementation and report the summary of data by June 30, 2021.
- e. Develop and implement OSHA safety team goals based on data needs by June 30, 2021.
- f. Given that SCESD is in the high cost risk pool, the safety team will monitor the rate of 801s monthly, determine if organization wide interventions are necessary and intervene as needed by June 30, 2021.
- g. Given the variety of catastrophes that could transpire at any organization (i.e. earthquake, environmental disaster, intrusion etc.) SCESD will have detailed plans and staff training for at least three identified catastrophes by June 30, 2021.

II. Action Items to review

OCT. MEETING

ACTION – Work with Maintenance to resolve sound quality in the ECC. **Parts ordered. Waiting for electrician to get back to us.**

ACTION – Tammy to have a substitute book in the ECC room. **Tammy to complete by 12/30/20.**

SEPTEMBER MTG

Action: Kathy to get bundle telephone cords in the boardroom by 10/15 – clarification and will complete by 10/30

Action: Tenneal to reach out to Parenting Hub to help them understand how to keep the area clean and free of trip hazards while going through their items by 11/17

Action: Implement the shelf placement document at the next inspection time - Tenneal to write email to in house staff by 10/30.

Action: EOP team meet every 6 weeks to work through annexes -ongoing

ACTION – Mike will place a foam noodle and take the metal grinder to Sunset classroom to fix by 11/17.

ACTION – Tenneal to call the principal and let them know we're going to fix Sunset classroom by 11/17.

ACTION – Mike working on Tsunami protocols – draft to 11/17 safety committee meeting.

ACTION – Kathy ordered 3 hand crank radio/flashlight – delivered/distributed by 11/17.

ACTION – Emergency shelter in place ordered and on its way. Need to find a space to store by 11/17.

ACTION – Caution Drive Slowly and Be a Good Neighbor signs to be installed on 11/5 in CB. Handicap and Keep Out signs to be installed on 11/3 in GB.

ACTION – add check HEP B temperature control annually to HEP B plan/calendar by 11/17.

ACTION – Tenneal to research HEP B protocols for more data - who should be trained and what the requirements look like. Tenneal to report back on 11/17 and then take to Leadership meeting in December.

III. Minutes

- A. Review/approve October minutes.

IV. Reports

- A Review of 801's / Accidents
- B Fire Drill/Classroom Drills
 - CB office 10/15
 - GB office 10/15
 - EI/ECSE Coquille 10/28
 - EI/ECSE Brookings
- C Behavior Team
- D SAIF report

V. Old Business -

- A Exposure Control Plan/HEP B
- B EOP update

VI. New Business

- A Draft Tsunami plan
- B New COVID metrics/mitigating measures
- C COVID communications
- D Implementation of shelf placement

VII. Future

- Donuts for Drivers campaign

**Next meeting – DATE CHANGE DUE TO HOLIDAY BREAK
Tuesday, December 15th at 3:30 pm in the board room/via Zoom.**