

Safety Committee Meeting

December 15, 2020

3:30 p.m.

Zoom meeting

Agenda

Committee members

Tenneal Wetherell
Cynthia Barthuly
Mike Baumer
Terry Plotz
Donna Johnson
Kathy Metzger
Sharon Rebeschke
Lisa Wendel
Bobby Wheaton
Tammy Yeager

Chairperson
Administration
Safety Officer
Licensed representative
Licensed representative
Confidential representative
Gold Beach representative
Behavior Team representative
Classified representative
Classified representative

I.CIP Goals

- a. Develop and implement organizational safety goals by June 30, 2021.
- b. Identify safety campaign needs by October 1, 2020 and implement based on campaign's action plan and due dates.
- c. Analyze injury data monthly, intervene and pinpoint necessary organization wide trainings based on injury data by August 30, 2021.
- d. Safety team will evaluate COVID protocols monthly, identify/address concerns and assist with the development of protocol implementation and report the summary of data by June 30, 2021.
- e. Develop and implement OSHA safety team goals based on data needs by June 30, 2021.
- f. Given that SCESD is in the high cost risk pool, the safety team will monitor the rate of 801s monthly, determine if organization wide interventions are necessary and intervene as needed by June 30, 2021.
- g. Given the variety of catastrophes that could transpire at any organization (i.e. earthquake, environmental disaster, intrusion etc.) SCESD will have detailed plans and staff training for at least three identified catastrophes by June 30, 2021.

II. Action Items to review

OCT. MEETING

ACTION – Work with Maintenance to resolve sound quality in the ECC.

Parts ordered still waiting on electrician.

ACTION – Tammy to have a substitute book in the ECC room. **Tammy to complete by 12/30/20. - TEACHER IS STILL WORKING ON A BOOK.**

SEPTEMBER MTG

Action: Implement the shelf placement document at the next inspection time - Tenneal to write email to in house staff by 10/30.

11/17 - KATHY TO SEND EMAIL ON 12/1 TO IN HOUSE STAFF

ACTION – Mike will place a foam noodle and take the metal grinder to Sunset classroom to fix by 11/17. **TO BE COMPLETED ON 11/18**

ACTION – **KATHY TO GET LIST OF ITEMS AND EXPIRATION DATES FOR SHARON TO ATTACH TO OUTSIDE BY 12/9**

ACTION – **NEED TO REHANG SIGNS AFTER WIND TOOK DOWN BY 11/20.**

ACTION – Tenneal to research HEP B protocols for more data - who should be trained and what the requirements look like. Tenneal to report back on 11/17 and then take to Leadership meeting in December. **SEE BELOW**

ACTION – Lisa to have Heather’s behavior report printed out for the Dec. meeting.

ACTION – Tenneal to complete draft/finalize and draft and work with Donna on an implementation plan at Dec mtg.

ACTION – Mike to finalize draft tsunami plan

ACTION – Terry will use the draft as the start of the tsunami annex and ask the EOP group and Sharon Rebeschke to review.

ACTION – The EOP will work on a tsunami implementation plan.

ACTION – Tenneal to send communication regarding what the current COVID metric color chart means to all staff.

ACTION – Mike will train Cynthia and Lisa to do a safety inspection individually and then each will inspect their own cohorts. Mike will inspect the remainder of the building on 12/1/20.

ACTION - Safety Inspection scheduled for 12/1 at 8:00 am – Cynthia to send a calendar invitation to Mike and Lisa.

ACTION - Mike to work with Allyson regarding moving to the ECC storage area and providing shelving using the shelf placement process.

ACTION - Tammy to complete the general ECC safety inspection by Dec 15th.

ACTION - schedule a Claps for Drivers date by the Dec. meeting.

III. Minutes

- A. Review/approve November minutes.

IV. Reports

- A Review of 801’s/Accidents
- B Fire Drill/Classroom Drills
 - CB office
 - GB office
 - EI/ECSE Coquille
 - EI/ECSE Brookings
- C Behavior Team
- D SAIF report
- E EOP update

V. Old Business -

- A Exposure Control plan – implementation discussion
- B Draft Tsunami plan

VI. New Business

- A COVID communication/safety needs – reminders after the holiday break
- B OSHA risk assessment review
- C Draft Safety Suggestion Box

VII. Future

Next meeting – Tuesday, January 26th at 3:30 pm in the board room/via Zoom.