

Safety Committee Meeting

February 23, 2021

3:30 p.m.

Zoom meeting

NOTES

Committee members

Tenneal Wetherell
Cynthia Barthuly
Mike Baumer
Terry Plotz
Donna Johnson
Kathy Metzger
Sharon Rebischke
Lisa Wendel
Bobby Wheaton
Tammy Yeager

Chairperson
Administration
Safety Officer
Licensed representative
Licensed representative
Confidential representative
Gold Beach representative
Behavior Team representative
Classified representative
Classified representative

Attendees: Mike, Cynthia, Terry, Donna, Lisa, Bobby, Kathy

Absent: Tammy, Tenneal, Sharon

I.CIP Goals

- a. Develop and implement organizational safety goals by June 30, 2021.
- b. Identify safety campaign needs by October 1, 2020 and implement based on campaign's action plan and due dates.
- c. Analyze injury data monthly, intervene and pinpoint necessary organization wide trainings based on injury data by August 30, 2021.
- d. Safety team will evaluate COVID protocols monthly, identify/address concerns and assist with the development of protocol implementation and report the summary of data by June 30, 2021.
- e. Develop and implement OSHA safety team goals based on data needs by June 30, 2021.
- f. Given that SCESD is in the high cost risk pool, the safety team will monitor the rate of 801s monthly, determine if organization wide interventions are necessary and intervene as needed by June 30, 2021.
- g. Given the variety of catastrophes that could transpire at any organization (i.e. earthquake, environmental disaster, intrusion etc.) SCESD will have detailed plans and staff training for at least three identified catastrophes by June 30, 2021.

II. Action Items to review

November Mtg

ACTION – Terry to place tsunami information in COOP grid by 2/1/21.

-1/26 – TERRY SENT EMAIL ATTACHMENT FOR THE TEAM TO REVIEW.

DISCUSS AGAIN AT MARCH MEETING.

ACTION – GB Tsunami drill by 6/30/21.

January mtg

ACTION – Tenneal/Kathy to add to Leadership agenda for Admin to check classrooms/spaces for any potential problems. COMPLETED

ACTION – Bobby to follow up at MHS regarding carpet/mat/anti slip coming into the building is present, what type of foot ware was being worn and report to Mike by 1/29. COMPLETED

ACTION – Committee to review tsunami annex at Feb 23rd meeting. COMPLETED
ACTION – Kathy to put COVID reminders in the restrooms and send out Bulletin Board reminders the Friday before and Monday after spring break. COMPLETED
ACTION – Tenneal to send out an email message to staff to include a variety of COVID information for before and after long weekend/spring break. COMPLETED
ACTION – Mike to put up safety suggestion box for ECC by 1/29. COMPLETED
ACTION – Kathy to post Safety Comments/Suggestion box information by 1/29. COMPLETED
ACTION – Kathy to send Tara an email to send out a reminder to ECC staff how to use the box and comments. COMPLETED
ACTION – Mike is working to collect and dispose of wooden door wedges and to find a different way to keep the doors open.
2/23 MIKE WILL DRILL EYE BOLTS INTO THE WALLS BEHIND THE DOOR AND A CABLE FOR THE DOOR KNOB BY 3/17
ACTION – Mike to request Tara send the ECC staff to please pick up the wedges or they will go away permanently. COMPLETED

III. Minutes

- A. Review/approve January minutes - APPROVED

IV. Reports

- A Review of 801's/Accidents
Review of 2/9 accident – no 801's just an accident with first aid

- B Fire Drill/Classroom Drills
CB office – 2/23/21
GB office – no report yet
EI/ECSE Coquille – no report yet
EI/ECSE Brookings – no report yet

- C Behavior Team – Lisa reviewed the report which included one school and three separate students. The autism team is helping train and educate staff. 124 reports last year only 20 this year.

- D SAIF report – no change/no additional reports. Mike thanked the team for their good work.

- E EOP update – reports at the March meeting.

- F COVID Q&A – no discussion

V. Old Business -

- A None

VI. New Business

- A Pothole at the corner of Teakwood and Koos Bay Blvd – the city of CB has filled the pot hole.

- B ShakeAlert Webinar – Terry and Kathy shared information from the webinar including the web addresses and information to download the app which will provide notifications starting in March.

- C Light at the West end of the building – see email attached
Discussion of the complaint and the need to keep staff safe who are entering the building very early/late.
ACTION – Mike will work with Tenneal when both are available to see about making an adjustment.
- D Bobby reported a safety issue with MHS and it was resolved.

VII. Future

**Next meeting – Tuesday, March 30th (due to Spring Break) at 3:30 pm
in the board room/via Zoom.**