

Safety Committee Meeting

March 30, 2021

3:30 p.m.

Zoom meeting

NOTES

Committee members

Tenneal Wetherell

Cynthia Barthuly

Mike Baumer

Terry Plotz

Donna Johnson

Kathy Metzger

Sharon Rebischke

Lisa Wendel

Bobby Wheaton

Tammy Yeager (on sabbatical)

Chairperson

Administration

Safety Officer

Licensed representative

Licensed representative

Confidential representative

Gold Beach representative

Behavior Team representative

Classified representative

Classified representative

Attendees: Mike, Terry, Donna, Kathy, Tenneal, Bobby, Sharon, Cynthia

I.CIP Goals

- a. Develop and implement organizational safety goals by June 30, 2021.
- b. Identify safety campaign needs by October 1, 2020 and implement based on campaign's action plan and due dates.
- c. Analyze injury data monthly, intervene and pinpoint necessary organization wide trainings based on injury data by August 30, 2021.
- d. Safety team will evaluate COVID protocols monthly, identify/address concerns and assist with the development of protocol implementation and report the summary of data by June 30, 2021.
- e. Develop and implement OSHA safety team goals based on data needs by June 30, 2021.
- f. Given that SCESD is in the high cost risk pool, the safety team will monitor the rate of 801s monthly, determine if organization wide interventions are necessary and intervene as needed by June 30, 2021.
- g. Given the variety of catastrophes that could transpire at any organization (i.e. earthquake, environmental disaster, intrusion etc.) SCESD will have detailed plans and staff training for at least three identified catastrophes by June 30, 2021.

II. Action Items to review

November Mtg

ACTION – Terry to place tsunami information in COOP grid. COMPLETED

ACTION – GB Tsunami drill by 6/30/21.

January mtg

ACTION – Mike is working to collect and dispose of wooden door wedges and to find a different way to keep the doors open.

2/23 MIKE WILL DRILL EYE BOLTS INTO THE WALLS BEHIND THE DOOR AND A CABLE FOR THE DOOR KNOB BY 3/17

3/30 – MIKE REPORTED BOTH TO BE COMPLETED THE WEEK OF 4/5

February mtg

ACTION – Mike will work with Tenneal when both are available to see about making an adjustment to the light at the west end of the building.

3/30 MIKE REPORTED HE AND TENNEAL WILL ADJUST THE LIGHT FIXTURE ON 3/31

III. Minutes

- A. Review/approve February minutes - APPROVED

IV. Reports

- A Review of 801's/Accidents -
Cynthia offered to re-train if needed/reoccurring.
- B Fire Drill/Classroom Drills
CB office – COMPLETED 3/29
GB office – COMPLETED 3/19
EI/ECSE Coquille – FOLLOWING SCHOOL SCHEDULE
EI/ECSE Brookings – FOLLOWING SCHOOL SCHEDULE
- C Behavior Team – the report included with the packet.
- D SAIF report – Tenneal reviewed the report and let the team know the ESD is doing a great job. We will be receiving our rebate from PACE.
The team discussed the next accident free goal and agreed on the middle of June.
ACTION – Kathy to send the updated Accident Free Days sign to Sharon to post next to the GB accident free sign.
- E EOP update
Tsunami Emergency Plan – Assignments and dates - COMPLETED
ACTION – Terry to update with the information provided and a final copy will go in the Safety Brain.
ACTION – Tenneal and Kathy to review state requirements for earthquake drills and update the catastrophe drill instructions to reflect the number of drills required.
- F COVID Q&A – Tenneal shared updates on 3 ft. vs 6 ft. changes to allow students back in the classroom which included staff to staff and staff to students still 6ft. student to student now 3 ft. and if the county is in green only.

V. Old Business -

- A COVID communications
- Before/after spring break – the team reviewed the safety committee emails that were sent out and discussed sending additional COVID communications, and info on slips/trips/falls, lifting, etc.
ACTION – Tenneal to send out a positive, encouraging email right before Memorial Day weekend.
- Next strategy? –
ACTION – In next years safety campaign we will set a goal to create/add a video of slips/trips/falls, etc. using SCESD staff and classrooms.

VI. New Business

- A Safety campaign during softball games – Mike shared how to possibly keep softball attendees safe in/on SCESD areas. There was also a discussion of lower attendee numbers this season due to COVID and dogs being off leash from last year.

ACTION – the maintenance team will follow through with plans to put up signs and caution tape by the third week of April.

VII. Future

Personalize trainings for SCESD using specific classrooms/spaces/people for next year.

Good of the order

Cynthia shared an email from staff with questions regarding threats to school buildings and the need to know emergency plans specific to the buildings in which they work.

ACTION – Mike to talk to Tim West, CB representative, at the EOP meeting on Friday, and ask for the CB district emergency plan.

Next meeting – Tuesday, April 27th at 3:30 pm in the board room/via Zoom.