

Safety Committee Meeting

July 20, 2021

3:30 p.m.

Zoom meeting

Notes

Committee members

Tenneal Wetherell

Vacant

Mike Baumer

Terry Plotz

Donna Johnson

Kathy Metzger

Sharon Rebischke

Lisa Wendel

Bobby Wheaton

Tammy Yeager

Chairperson

Administration

Safety Officer

Licensed representative

Licensed representative

Confidential representative

Gold Beach representative

Behavior Team representative

Classified representative

Classified representative

Attendees: Mike Baumer, Kathy Metzger, Lisa Wendel

Absent: Tenneal Wetherell, Sharon Rebischke, Bobby Wheaton, Tammy Yeager, Donna Johnson, Terry Plotz

I.CIP Goals

- a. Given that SCESD is in the high-cost risk pool, the safety team will monitor the rate of 801s monthly, determine if organization wide interventions are necessary, intervene as needed, develop and implement the "2020+ Maintaining Momentum safety campaign" and report progress to the board by August 30, 2022.
- b. Given the variety of catastrophes that could transpire at any organization (i.e. earthquake, environmental disaster, intrusion etc.) The EOP will develop four new annexes, SCESD will implement four EOP annexes and the Safety Team will review, monitor, and review progress to the board by August 30, 2022.
- c. Given the COVID environment, RSSL, OSHA and SCESD determined safety protocols, the Safety team will evaluate COVID protocols monthly, provide 3 COVID safety protocol communications per month, maintain an ongoing relationship with the LPHA and report the summary of data to the board by August 30, 2022.
- d. Given the Safety Brain and the organization's goals and safety campaigns, the safety team will maintain and update the safety brain as needed when new policies and/or issues come to light reviewing progress with the board by August 30, 2022.

20/21 Action Items to review

Mike will drill eye bolts and provide cables to keep the hall door open.

Mike will redo all stair strips over the summer unless it becomes an emergency.

Follow up with the CB district – get a copy of their emergency plan and slide show for employees - COMPLETED

Kathy to laminate evacuation plan and place around the CB building - COMPLETED

Current EOP annexes will be indexed and implementation work to continue

Continued EOP dates to be added to master calendar

Mike to create video training with SCESD staff on Trips/Slips/Falls and Shelf Placement for All Staff Day, 8/25/21 and in classrooms throughout the year.

III. Minutes

- A. Review/approve June minutes - approved

IV. Reports

- A. Review of 801's/Accidents – none to report
ACTION – Kathy to follow up with Brandie regarding buy out of small claims so as not to effect the SCESD rating.

- B. Fire Drill/Classroom Drills
CB office – 7/23
GB office – 7/23
EI/ECSE Coquille – N/A
EI/ECSE Brookings – N/A

- C. Behavior Team -no report as classrooms closed in June

- D. SAIF report – nothing new to report from June

- E. EOP update – Terry continues to work on projects over the summer

- F. COVID Q&A – updated protocols have been created and posted around the building and on the SCESD website. SCESD secretaries will be informed on 7/28. Staff will be trained via safe schools in August.
ACTION – Kathy to notify all staff that update protocols are posted throughout the building

V. Old Business -

- A. Follow up on ADA report – follow up over the summer.
Signs posted
Lip on entry door in GB – in 21/22
- B. Discussion of Hep B and tetanus shots with CHW
ACTION - the team approved both shots with CHW.
- C. Tetanus shots reminder to staff in September
ACTION – Kathy to request Brandie add shot information for All Staff Day
- D. Monthly drills, inspections taking place

VI. New Business

- A. Sandy Nunn to join the safety committee.
- B. The team approved the following updates to the safety committee members:
Mike Baumer – Chairperson and Safety
Lisa Wendel – Administration and Behavior Team representative
ACTION – Kathy to follow up with Tammy Yeager to see if she would like to continue on the committee. If not Kathy will reach out to Sandy Nunn to fill the position.

VII. Future

- A. Schedule a Claps for Drivers to help slow down drivers in the parking lot at the beginning of the school year.

Good of the order

Next meeting – Tuesday, September 28th at 3:30 pm in the board room/via Zoom.