

# Safety Committee Meeting

June 15, 2021

3:30 p.m.

Zoom meeting

## AGENDA

### Committee members

Tenneal Wetherell

Cynthia Barthuly

Mike Baumer

Terry Plotz

Donna Johnson

Kathy Metzger

Sharon Rebischke

Lisa Wendel

Bobby Wheaton

Tammy Yeager (on sabbatical)

Sandy Nunn (?)

Chairperson

Administration

Safety Officer

Licensed representative

Licensed representative

Confidential representative

Gold Beach representative

Behavior Team representative

Classified representative

Classified representative

### I.CIP Goals

- a. Develop and implement organizational safety goals by June 30, 2021.
- b. Identify safety campaign needs by October 1, 2020 and implement based on campaign's action plan and due dates.
- c. Analyze injury data monthly, intervene and pinpoint necessary organization wide trainings based on injury data by August 30, 2021.
- d. Safety team will evaluate COVID protocols monthly, identify/address concerns and assist with the development of protocol implementation and report the summary of data by June 30, 2021.
- e. Develop and implement OSHA safety team goals based on data needs by June 30, 2021.
- f. Given that SCESD is in the high-cost risk pool, the safety team will monitor the rate of 801s monthly, determine if organization wide interventions are necessary and intervene as needed by June 30, 2021.
- g. Given the variety of catastrophes that could transpire at any organization (i.e. earthquake, environmental disaster, intrusion etc.) SCESD will have detailed plans and staff training for at least three identified catastrophes by June 30, 2021.

### II. Action Items to review

#### January mtg

**ACTION – Mike is working to collect and dispose of wooden door wedges and to find a different way to keep the doors open.**

**MIKE WILL DRILL EYE BOLTS INTO THE WALLS BEHIND THE DOOR AND A CABLE FOR THE DOORKNOB ON MIKE'S SUMMER TO DO LIST**

#### March mtg

**ACTION – Tenneal to send out a positive, encouraging COVID/Safety email right before Memorial Day weekend. KATHY TO SEND OUT BY 5/27**

**ACTION – In next year's safety campaign we will set a goal to create/add a video of slips/trips/falls, etc. using SCESD staff and classrooms. 21/22 SCHOOL YEAR**

**ACTION – Request CB district emergency plan. TERRY TO FOLLOW UP BY 8/30**

#### April mtg

**ACTION - The EOP will complete and implement current annexes before**

additional annexes are added. TERRY IS WORKING ON ATTACHING APENDIX FOR CURRENT ANNEXES THEN THEY WILL BE COMPLETE.

**ACTION - Mike will redo all stair strips over the summer unless it becomes an emergency. SUMMER TO DO LIST**

#### **May mtg**

**ACTION – Cynthia will work with Donna and the Nurses regarding costs, expiration, and additional work that might be required to offer the tetanus clinic and bring information back to June meeting.**

**ACTION – Kathy to assist Terry to create a master calendar of due dates and follow up with partners.**

**ACTION - Terry will be ordering handheld radios by the end of the week.**

**ACTION – Terry to provide information to Kathy to include in the bulletin board until specific trainings to be offered.**

**ACTION – the team approved goals and activities for 21/22.**

**ACTION - Mike asked Lisa to email any suggestions for trainings by the June meeting.**

**ACTION - Cynthia would like shelf placement, lift training and reporting unsafe situations in districts/classrooms**

**ACTION – Mike to provide training for staff in the GB office – shelf placement, lifting, exiting the building**

**ACTION – there was a request to inspect district staff space**

**ACTION - Kathy to request general SAIF trainings for All Staff Day.**

#### **III. Minutes**

- A. Review/approve May minutes

#### **IV. Reports**

- A Review of 801's/Accidents -  
2 new 801's as of 6/15/21
  
- B Fire Drill/Classroom Drills  
CB office – scheduled for 6/21  
GB office –  
EI/ECSE Coquille – follow school schedule  
EI/ECSE Brookings – follow school schedule
  
- C Behavior Team –
  
- D SAIF report –
  
- E EOP update – Implementation document
  
- F COVID Q&A

#### **V. Old Business -**

- A Follow up on ADA report

#### **VI. New Business**

- A Draft Safety Committee calendar
- B Tetanus shot discussion

#### **VII. Future**

Personalize trainings for SCESD using specific classrooms/spaces/people for next year.

#### **Good of the order**

Next meeting – Tuesday, July 20 at 3:30 pm in the board room/via Zoom.