

# Safety Committee Meeting

May 25, 2021

3:30 p.m.

Zoom meeting

## AGENDA

### Committee members

Tenneal Wetherell  
Cynthia Barthuly  
Mike Baumer  
Terry Plotz  
Donna Johnson  
Kathy Metzger  
Sharon Rebischke  
Lisa Wendel  
Bobby Wheaton  
Tammy Yeager (on sabbatical)

Chairperson  
Administration  
Safety Officer  
Licensed representative  
Licensed representative  
Confidential representative  
Gold Beach representative  
Behavior Team representative  
Classified representative  
Classified representative

### I.CIP Goals

- a. Develop and implement organizational safety goals by June 30, 2021.
- b. Identify safety campaign needs by October 1, 2020 and implement based on campaign's action plan and due dates.
- c. Analyze injury data monthly, intervene and pinpoint necessary organization wide trainings based on injury data by August 30, 2021.
- d. Safety team will evaluate COVID protocols monthly, identify/address concerns and assist with the development of protocol implementation and report the summary of data by June 30, 2021.
- e. Develop and implement OSHA safety team goals based on data needs by June 30, 2021.
- f. Given that SCESD is in the high cost risk pool, the safety team will monitor the rate of 801s monthly, determine if organization wide interventions are necessary and intervene as needed by June 30, 2021.
- g. Given the variety of catastrophes that could transpire at any organization (i.e. earthquake, environmental disaster, intrusion etc.) SCESD will have detailed plans and staff training for at least three identified catastrophes by June 30, 2021.

### II. Action Items to review

#### November Mtg

**ACTION – GB Tsunami drill by 6/30/21.**

#### January mtg

**ACTION – Mike is working to collect and dispose of wooden door wedges and to find a different way to keep the doors open.**

**MIKE WILL DRILL EYE BOLTS INTO THE WALLS BEHIND THE DOOR AND A CABLE FOR THE DOOR KNOB BY 8/15**

#### March mtg

**ACTION – Tenneal to send out a positive, encouraging COVID/Safety email right before Memorial Day weekend.**

**ACTION – In next year's safety campaign we will set a goal to create/add a video of slips/trips/falls, etc. using SCESD staff and classrooms.**

**ACTION – Request CB district emergency plan.**

### April mtg

**ACTION - The EOP will complete and implement current annexes before additional annexes are added.**

**ACTION – The team discussed a possible campaign to not use your foot to flush**

**ACTION - Mike will redo all stair strips over the summer unless it becomes an emergency.**

**ACTION – Mike and Tenneal will review Susan’s Garden boxes and report back in May.**

**ACTION – Mike/Tenneal to email all staff that the Wellness Room is available, provide a clipboard in the breakroom to sign up and request single users clean in/out.**

### III. Minutes

- A. Review/approve April minutes

### IV. Reports

- A Review of 801’s/Accidents -  
801 filed
  
- B Fire Drill/Classroom Drills  
CB office –  
GB office –  
EI/ECSE Coquille – follow school schedule  
EI/ECSE Brookings – follow school schedule
  
- C Behavior Team –
  
- D SAIF report –
  
- E EOP update –
  
- F COVID Q&A –

### V. Old Business -

- A – Follow up on email from Allyson McNeill regarding slivers from the wood trellis and garden boxes in Susan’s Garden and the solution to varnish/stain them over the summer.
- B - Slow opening of SCESD Wellness rooms – single use/training, sign in/out, clean in/out. The team discussed, spray the room once a week, room accessibility, and agreed to reopen.

### VI. New Business

- A 2021-2022 Safety Committee Goals
- B Retirement and Departing Employee safety discussion
- C Pictures from GB office

### VII. Future

Personalize trainings for SCESD using specific classrooms/spaces/people for next year.

### Good of the order

Next meeting – Tuesday, June 22 at 3:30 pm in the board room/via Zoom.