

**Vision Statement:** "Together We Can"

**Mission Statement:**

In collaboration with all of our partners we will ensure student maximize their potential through:

- Quality Service
- Professionalism
- Growth
- Sustainable Systems

SOUTH COAST EDUCATION SERVICE DISTRICT REGION #7  
REGULAR MEETING  
BOARD ROOM  
1350 TEAKWOOD AVENUE  
COOS BAY, OR 97420  
1350 TEAKWOOD AVENUE  
COOS BAY  
6:00 PM  
APRIL 12, 2022

MINUTES

1. South Coast ESD Commitment to Equity

2. Zoom Link - <https://sces-k12-or-us.zoom.us/j/87072392821>  
Meeting ID: 870 7239 2821

3. Zoom Etiquette - Charis McGaughy

4. Call to Order: The meeting was called to order by Board Chair Corinne Potts at 6:03 PM and welcomed everyone. Bruce Levy led in the flag salute.

Board members in attendance included Board Chair Corinne Potts, Vice-Chair Bruce Levy, Billie Reeves, Fred Brick, and John Buckley. Others in attendance include Interim Superintendent Charis McGaughy, Human Resources Director Brandie Monroe, Allyson McNeill, Jenifer Bestevonn, Dan Sterling, and Board Secretary Barb Buckley who recorded the minutes. Jackie Crook zoomed in at 7:30 PM.

5. Public Input: There was no public input.

6. Introductions - Others in attendance introduced themselves.

7. Adoption of Agenda - Fred Brick made the motion, Bruce Levy seconded to adopt the agenda. The motion carried unanimously.

8. Consent Agenda

A. Minutes

1. February 8, 2022, Regular Board Meeting
2. February 10, 2022, Special Board Meeting
3. March 8, 2022, Regular Board Meeting
4. March 29, 2022, Special Board Meeting

B. Personnel

1. Hires

- a. Kristen Johnston – EI/ECSE Teacher, FY 22/23
- b. Maisie Roberson – Online Coordinator
- c. Dan Sterling – Online Administrator
- d. Alexis Stickroth – ALS FT Instructional Assistant, FY 22/23
- e. Dylan Bearden – ALS FT Instructional Assistant, FY 22/23
- f. Halle Layton – SLPA, FY 22/23
- g. Debrah Smith – Accounting Tech III, Accounts Payable
- h. Skye Michelle – EI/ECSE, FT Instructional Assistant, FY 22/23

### C. Resignations

- a. Jerod Nunn – Chief Financial Officer
- b. Quinn Earle – Transition Specialist
- c. Charis McGaughy – Interim Superintendent
- d. Sandy Nunn – Parent Advocate

9. Approval of Consent Agenda - Fred Brick motioned, John Buckley seconded to adopt the consent agenda. The motion carried unanimously.

### 10. Action Items

- A. Licensed Employee Appreciation Week, May 2 – 6, 2022: Corinne Potts read the proclamation. Fred Brick moved to adopt the proclamation; Bruce Levy seconded. Corinne Potts expressed appreciation for the licensed staff and their work. The motion carried unanimously.
- B. OAESD Officer Council Nomination: Charis McGaughy shared information surrounding the 22-23 OAESD Officer Council election timeline. Board members unanimously agreed not to offer a nomination at this time.
- C. Board Meeting Format for Remainder of Year: The Board unanimously agreed that future Board Meetings would be in a hybrid format throughout the 21-22 fiscal year.

### 11. Reports

#### A. Superintendent's Report

1. Licensed Employee Week Proclamation: Charis expressed her appreciation for the work and dedication of our licensed staff.
2. Accelerated Ed Online Platform: Part-time online learning administrator, Dan Sterling, was introduced. ESD will continue to research student databases in preparing for Fall.
3. Board Vacancy: Board of Directors Position 7, Zone- At Large, remains unfilled and has been extended to April 30<sup>th</sup>.
4. Budget Committee Vacancy: Position 4, Zone 1-A representing Port Orford and Langlois, remains unfilled.
5. Budget: Budget preparation is in progress. Charis will be working with Barb to meet deadlines.
6. In-person Training: Charis shared information on several upcoming in-person trainings over the next few weeks.
7. Urban Renewal: Boundary changes were made to expand the Coos Bay Library to include an additional 8.94 acres of John Toppits Park, resulting in no monetary impact to South Coast ESD.
8. COSA – Off the Record: COVID numbers are down in Oregon. COVID management is shifting to local level. Districts/ESD will have until August 26<sup>th</sup> to develop a COVID management plan that will need to be posted on our website by August 26<sup>th</sup>.
9. MOU's: MOU's expire June 30, 2022.
10. Staffing Shortage: Senator Michael Dembrow is spearheading a task force, addressing issues regarding the statewide crisis surrounding retention and compensation of staff.

B. Fiscal Report: No report available

C. HR Report: Brandie shared information gathered from the staff retention audit.

D. Legislative Report: Fred Brick shared the Legislative Report

#### E. Committee Meeting Report

1. Governance: Bruce Levy and Brandie Monroe updated the Board on the most recent Governance Committee meeting. The information included CIP, hire-to-retain, job fair, and the wellness grant.
2. OAESD Spring Conference: John Buckley shared information from the OAESD Conference in Sunriver, OR.

### 12. Announcements: Barb Buckley reviewed upcoming events.

- A. April 18 – Communication Committee Meeting
- B. April 21-2 – Special Board Meeting w/Executive Session
- C. May 4 – Budget Committee Meeting
- D. May 10 – Regular Board Meeting
- E. July 7 – 10 – OSBA Summer Conference

The regular board meeting recessed at 7:39 PM.

13. Executive Session: The Board dismissed to executive session at 7:45 PM based on ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The executive session was adjourned at 8:09 PM.

The regular board meeting resumed at 8:09 PM.

14. Adjourn – Fred Brick motioned; Bruce Levy seconded to adjourn at 8:09 pm. The motion carried unanimously.

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**Board Chair**

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**Superintendent**

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**Date**