

**Vision Statement:** "Together We Can"  
**Mission Statement:**  
 In collaboration with all our partners we will ensure student maximize their potential through:

- Quality Service
- Professionalism
- Growth
- Sustainable Systems



SOUTH COAST EDUCATION SERVICE DISTRICT REGION #7  
 VIA HYBRID MEETING  
 BOARD RETREAT  
 BOARD ROOM  
 1350 TEAKWOOD AVENUE  
 COOS BAY, OR 97420  
 10:00 AM  
 AUGUST 13, 2022

## Minutes

The South Coast ESD Board of Directors met in a hybrid meeting model for their board retreat on Saturday, August 13<sup>th</sup>, 2022, at 10:00 am.

Those in attendance: Board Chair Corinne Potts, Vice Chair John Buckley, Bruce Levy, Billie Reeves, Jackie Crook, Fred Brick, Superintendent Paul Peterson, and Board Administrative Assistant Barb Buckley.

Guests: Jenifer Bestevann and Jenny Schaefer

1. Zoom Link - <https://sces-k12-or-us.zoom.us/j/87072392821> - Fred Brick attended via Zoom, and all other board members attended in person.
2. Welcome: Board Chair Corinne Potts welcomed everyone at 10:00 am.  
 Vice Chair John Buckley led in the flag salute.
3. Get to Know You: Corinne Potts led board members in a 'get to know you' activity.
4. Ratify Licensed Contract: Highlights of the tentative agreement were reviewed, with commendation from the administration and board members for all involved in reaching the settlement. Bruce Levy motioned; Fred Brick seconded to ratify the licensed contract. The motion carried unanimously.
5. Review Board Self-Evaluation: Breakout groups and debrief board self-evaluations.
  - A. Corinne Potts, John Buckley, Fred Brick, and Barb Buckley
  - B. Jackie Crook, Billie Reeves, Bruce Levy, and Paul Peterson
6. Board Goals: 22-23 Board Goals
  - A. 21-22 Board Goals were reviewed, and edits were proposed that will inform the proposed goals for 22-23.
7. Break: 12:07 – 12:23 pm
8. Review of Key Language in Selected Policies: Policies were reviewed, and the selected language in each policy was noted.
  - A. ESD Goals
  - B. Public Comment at Board Meetings
  - C. Evaluation of Board Operational Procedures
  - D. Board Member Development
  - E. Board-Staff Communications
  - F. Administrative Regulations
  - G. Policy Development
  - H. Board Work Sessions
  - I. Executive Sessions
  - J. Board Meetings
  - K. Board-Superintendent Relationship
  - L. Board Officers
  - M. Board Member Ethics and Nepotism
  - N. Board Member Standards of Conduct
  - O. Individual Board Member's Authority and Responsibilities
  - P. Board Legal Status

Q. Board Powers and Duties

R. ESD Board Goals

9. South Coast ESD School Board Operating Protocol: SCESD School Board Operating Protocols were reviewed.

A. Discussion: What is the work of the board? What does it mean to be an "active working board?"

10. Board Superintendent Operating Agreement: Board Superintendent Operating Agreement was reviewed, with suggested edits proposed for review and approval next month.

11. Break: 12:59 – 1:07 pm

12. Committee Assignments were determined and agreed upon:

A. Policy – Corinne Potts and John Buckley

B. Labor Management (Licensed / Classified) – Bruce Levy and Billie Reeves

C. Negotiations – Jackie Crook and Fred Brick

D. Equity – Bruce Levy and Corinne Potts

E. Financial – Jackie Crook and Billie Reeves

13. Other:

A. Attending Component District Board Meetings w/Paul Peterson: Board member assignments were made as follows for the 22-23 school year:

a. Corinne Potts – Coos Bay

b. John Buckley – Reedsport and North Bend

c. Fred Brick – Coquille and Powers

d. Bruce Levy – Brookings, Gold Beach, Port Orford, and Bandon

e. Billie Reeves – Bandon and Myrtle Point

f. Jackie Crook – Brookings, Gold Beach, and Port Orford

B. Program Highlights at Board Meetings: Board members shared that they would like department highlights at the regular monthly board meetings.

C. Customer Service Survey Results: Tabled

D. CIP Plans: Tabled

E. Meeting Minutes: Review of practice regarding the signing of board minutes.

14. Stakeholders Report: Paul shared information gathered during listening sessions with district superintendents and ESD staff. [Listening Report August 2022.pdf](#)

15. Announcements: Barb Buckley

A. August 24-25 - New Employee Orientation

B. August 26 - All Staff Day

C. October 26 - OSBA Fall Regional Meeting

D. November 10 - OAESD 2022 Fall Summit, Portland

E. November 11-13 - 76th Annual Convention, Portland Marriott Downtown Waterfront

F. May 10-12 - 2023 OAESD Spring Conference, Sunriver Resort

16. Adjourn: Bruce Levy motioned; Fred Brick seconded to adjourn the meeting at 2:50 pm. The motion passed unanimously.



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Board Chair



\_\_\_\_\_  
Superintendent

9.21.22

\_\_\_\_\_  
Date