

**Vision Statement:** "Together We Can"

**Mission Statement:**

In collaboration with all of our partners we will ensure student maximize their potential through:

- Quality Service
- Professionalism
- Growth
- Sustainable Systems

SOUTH COAST EDUCATION SERVICE DISTRICT REGION #7  
VIA ZOOM MEETING  
REGULAR MEETING  
BOARD ROOM  
1350 TEAKWOOD AVENUE  
COOS BAY, OR 97420  
6:00 PM  
JULY 11, 2023

MINUTES

1. South Coast ESD Commitment to Equity

2. Zoom Link: <https://sces-k12-or-us.zoom.us/j/87072392821>  
Meeting ID: 870 7239 2821

3. Call to Order: Board Chair Corinne Potts called the meeting to order at 6:00 pm and welcomed everyone.  
Flag salute: John Buckley led the flag salute.

Board members included Board Chair Corinne Potts, Vice Chair John Buckley, Billie Reeves, Jackie Crook, Scott Strobele, and Joanne Moss.

Absent: Bruce Levy

Other attendees included: Superintendent Paul Peterson, CHRO Brandie Monroe, CFO Rachel Amos, and Board Executive Assistant Barb Buckley, who recorded the minutes.

4. Introductions: Kathleen Stauff, Robin Haddock, Charity Grover, Scott Strobele

5. Public Input: None

6. Adoption of Agenda: John Buckley moved; Joanne Moss seconded to adopt the agenda. The motion carried unanimously.

7. Oath of Office: Superintendent Peterson swore in board members Corinne Potts, John Buckley, Joanne Moss, and Scott Strobele.

8. Election of Officers: Corinne Potts

A. Board Chairperson: Jackie Crook nominated John Buckley as Board Chairperson for the 2023-2024 fiscal year; Billie Reeves seconded. The motion carried unanimously.

B. Vice-Chairperson: John Buckley nominated Corinne Potts as Vice Chairperson for the 2023-2024 fiscal year; Joanne Moss seconded. The motion carried unanimously.

C. Legislative Officer (optional): Tabled

D. OAESD Governance Council: Billie Reeves nominated Jackie Crook as OAESD Governance Council representative for the 2023-2024 fiscal year; Joanne Moss seconded. The motion carried unanimously.

9. Consent Agenda

A. Minutes

1. June 13, 2023 - Board Meeting Minutes

B. Personnel

1. Hires

- a. Lani Schreiber - Grants and Data School Improvement Specialist, Curriculum
- b. Joshua Cook - Assistant Business Manager, Fiscal
- c. April Armstrong - HFO Manager

2. Resignation

- a. Lorri Glenn - Nurse
- b. Kate Aly Brady - Autism Specialist, Regional
- c. Karlissa Jones - Regional Educator Design Coach, Curriculum
- d. Sam Aley - School Psychologist, Regional

C. 2023-2024 Designations and Authorizations of the following:

- 1. Designating Depositories and Custodians for School Funds for FY 2023-2024 - Paul Peterson, Superintendent, and Rachel Amos, CFO
- 2. Designating Newspaper - The World, Curry Coastal Pilot, and South Coast ESD Website
- 3. Authorization to Purchase State Property and Designating Representatives - Rachel Amos, CFO
- 4. Appointing the Budget Officer for FY 2023-2024 - Rachel Amos, CFO
- 5. Designation of Legal Counsel - OSBA and Garrett Hemann Robertson
- 6. Designation of Auditor - Koontz, Perdue, Blasquez, and Associates
- 7. Designation of Architect - HGE Inc.
- 8. Designation of Insurance Agent of Record for General Liability, Automobile, and Property Insurance - PACE through Zolezzi Insurance Agency
- 9. Authorization to Participate in State Purchasing - Rachel Amos, CFO; Brandie Monroe CHRO; and Paul Peterson, Superintendent
- 10. Permission to Apply for Teaching Licenses for Candidates Offered Positions with SCESD - Paul Peterson, Superintendent
- 11. Designation of Agency of Record for Workers' Compensation Insurance - SAIF through Zolezzi Insurance Company
- 12. Authorizing Interfund Borrowing and Interfund Loans - Rachel Amos, CFO
- 13. Appointing Chief Administrative Officer and Superintendent/Clerk for FY 2023-2024 - Paul Peterson, Superintendent
- 14. Appointing Business Manager/Deputy Clerk for FY 2023-2024 - Rachel Amos, CFO
- 15. Designating Depositories and Custodian for School Funds for FY 2023-2024, Coos Bay YTP - Rachel Amos, CFO; Kathleen Stauff, YTP Program Director; and Paul Peterson, Superintendent
- 16. Designating Depositories and Custodian for School Funds for FY 2023-2024, Gold Beach YTP - Rachel Amos, CFO; Kathleen Stauff, YTP Program Director; and Paul Peterson, Superintendent
- 17. Designating Depositories and Custodian for School Funds for FY 2023-2024, Port Orford YTP - Rachel Amos, CFO; Kathleen Stauff, YTP Program Director; and Paul Peterson, Superintendent
- 18. Designating Depositories and Custodian for School Funds for FY 2023-2024, Bulldog Brew - Rachel Amos, CFO; Kathleen Stauff, YTP Program Director; and Paul Peterson, Superintendent
- 19. Designating Depositories and Custodian for School Funds for FY 2023-2024, North Bend YTP - Rachel Amos, CFO; Kathleen Stauff, YTP Program Director; and Paul Peterson, Superintendent

10. Approval of Consent Agenda: John Buckley moved; Jackie Crook seconded to approve the consent agenda. The motion carried unanimously.

11. Action Items: None

12. Reports

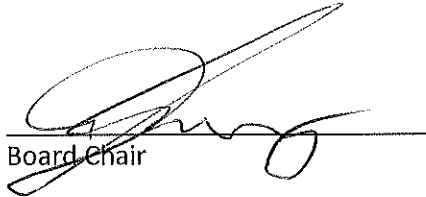
- A. Superintendent's Report: Paul Peterson
- B. Fiscal Report: Rachel Amos
- C. Legislative Report: No report available.
- D. OAESD/OSBA Board Updates: Jackie Crook

13. Announcements

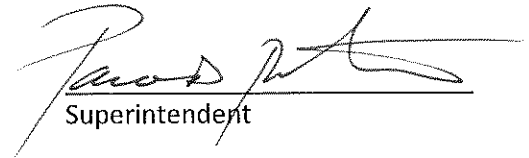
- A. August 11-13: OSBA Summer Conference, Salem Convention Center

- B. August 19: Board Retreat, Gold Beach ESD Board Room, 10:00 am - 2:00 pm
- C. August 23-24: New Employee Onboarding
- D. August 25: Staff Inservice
- E. November 1: Fall Regional Meeting
- F. November 9-11: OSBA Annual Convention, Portland Marriott
- G. March 8-10, 2024: OAESD Spring Conference, Sunriver Resort

14. Adjourn: John Buckley moved; Joanne Moss seconded to adjourn at 7:00 pm. The motion carried unanimously.



Board Chair



Superintendent

Date: August 19, 2023